



Permission to export rough diamonds

Application for Occasional Exporters

Exports of rough diamonds from Australia are subject to the provisions of the *Customs (Prohibited Exports) Regulations 1958*.

The need to control these exports reflects Australia's commitment, as a participant in the Kimberley Process, to establish an international scheme of certification for rough diamonds, thereby helping to break the link between armed conflict and the trade in rough diamonds.

Accordingly, all shipments of rough diamonds exported from Australia must be accompanied by a Kimberley Process Certificate issued by the Department of Industry, Innovation and Science (the Department). Rough diamonds subject to the Kimberley Process are diamonds that are unworked or simply sawn, cleaved or bruted and fall under the Australian Harmonized Export Commodity Classification (AHECC) codes (maintained by the Australian Bureau of Statistics, catalogue no. 1233.0) of **7102.10; 7102.21; and 7102.31**.

An occasional exporter of rough diamonds from Australia is required to apply for a Kimberley Process Certificate by completing the attached application form and must:

- Provide information as requested to the Department of Industry, Innovation and Science;
- Provide proof of origin of the rough diamonds being exported including (if applicable):
 - The original receipt of purchase from an Australian diamond producer or merchant; or
 - If foreign sourced, the date of import into Australia, total metric carat weight of the shipment and the Customs Import Entry Number; and, for imports after 1 January 2003, the number of the foreign KPC covering the imported goods; or
 - Such documentary evidence as will allow the origin of the diamonds to be established;
- An affirmative statement declaring that all rough diamonds exported are produced from legitimate sources, not involved in funding conflict; and
- Attach a current (no more than three years old) Australia wide "name check" Criminal History Check (CHC) from the Australian Federal Police. (A CHC may be downloaded electronically at www.afp.gov.au).

NOTE: the name of the organisation seeking information under section (iii) of the "Consent to Obtain Personal Information" CHC form is the "Australian Government (Department of Industry, Innovation and Science)".

Subject to approval, the Department will issue a Kimberley Process Certificate and notate that this action has been taken on the receipt of purchase. If the application is unsuccessful, the Department will send written notice to the applicant giving details of the deficiency. If an applicant receives this notice and fails to remedy the deficiency within such time as the Department considers reasonable, the Department may reject the application. At any time, the Department may review the right to hold a KPC and direct that it be revoked, should this action be considered necessary.

Please send completed application forms to the Department of Industry, Innovation and Science at the following address:

**Manager
Kimberley Process Certification Scheme
Resources Division
Department of Industry, Innovation and Science
GPO Box 2013
Canberra City ACT 2601**

For any queries concerning export procedures, please phone the Australian Kimberley Process Hotline on: (02) 6102 8025.



APPLICATION FOR AUSTRALIAN KIMBERLEY PROCESS CERTIFICATE

For Occasional Exporters

NOTICE

Subject to the *Customs (Prohibited Exports) Regulations 1958*, exports of rough diamonds are prohibited unless the goods are being exported in a tamper resistant container to a country which is a participant in the Kimberley Process and a Kimberley Process Certificate granted by the Minister for Industry, Innovation and Science, or an authorised person, accompanies the shipment. The information provided below will be made available to the Department of Industry, Innovation and Science and may be given to other Commonwealth Departments and law enforcement agencies.

Exporter/Owner Details	
1. Name	
2. Business Name	
3. ABN	
4. Main Business Activity	
5. Street Address	City: Postcode:
6. Postal Address	City: Postcode:
7. Contact Phone	
8. Facsimile	

9. Email	
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Importer/Consignee's Details

10. Name			
11. Business Name			
12. Main Business Activity			
13. Consignee's Street Address			
14. Country of Destination			
15. Contact Phone			
16. Intended Use for Goods			
17. Relevant Importing Authority			

Shipment Details

18. Country Of Origin			
19. If Foreign,	Customs Import Entry Number		
	KPC Number (after 1/1/03)		
	Total Metric Carat Weight		
20. Commodity Classification Code			
21. Total Metric Carat Weight			
22. Total Free on Board Value (AUD)			
23. Total Free on Board Value (USD)			
24. Number of Parcels in Shipment			
25. Estimated Date for Export			
26. Mode of Export (tick)	Air Cargo [] ; Passenger [] ; Post [] ; Sea []		
27. Port of Loading			
28. Port of Discharge			
29. Do you intend to export rough diamonds on a regular basis?			Yes/No

30. Intended Frequency of Exports	
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Signature	Date
	/ /



NOTES FOR COMPLETING APPLICATION

The following notes provide an explanation of the details that should be included in each field of the Application Form.

EXPORTER/OWNER DETAILS

1. Name

Name of the common law owner of the goods or name of employee of the owner business.

2. Business Name

Leave blank if common law owner or enter name of business the employee entered above represents.

3. ABN

Enter ABN, if the owner does not have an ABN leave blank.

4. Main Business Activity

Main Activity of the exporting business.

5. Street Address

6. Postal Address

7. Contact Phone

8. Facsimile

9. Email

IMPORTER/CONSIGNEE'S DETAILS

10. Name

The name of the person taking physical possession of the goods. This should be the principal, not the bank, freight forwarder, etc.

11. Business Name

Name of organisation taking physical possession of the goods.

12. Main Business Activity

Main activity of the importing business.

13. Consignee's Address

The street address in which the person/organisation taking final physical possession of the goods is located.

14. Country of Destination

Show the name of the Country that is to be the final destination.

15. Contact Phone

16. Intended Use for Goods

Consignee's intended use of imported rough diamonds, include advice on whether there will be any re-exports.

17. Relevant Importing Authority

Enter the name of the Importing Authority for the Country of destination.

SHIPMENT DETAILS

18. Country of Origin

Enter state if Australia is country of origin. Enter name of country if goods are of foreign origin and are being re-exported.

19. If Foreign, Customs Import Entry Number

If goods are of foreign origin, enter the Australian Customs Import Entry Number. For goods imported after 1 January 2003, also include the number of any prior KPC and the total metric carat weight of previous shipments. Please send the original KPC which authorised the importation of the goods into Australia with your application (this will be annotated and then returned to the exporter once the application has been processed). If this information is unavailable, attach documentary evidence which will allow the origin of the diamonds to be established.

20. Commodity Classification Code

Australian Harmonised Export Commodity Classification (AHECC) code is an internationally recognised coding system used to classify goods being traded. The AHECC codes to which this application applies are **7102.10**; **7102.21**; and **7102.31**. Advice on AHECC codes and the goods to which they refer can be obtained from the AHECC advisory Service on 1300 363 263.

21. Total Metric Carat Weight

Quantity of goods by metric carat weight

22. Total Free on Board Value (AUD)

The free on board (FOB) value of the goods including all costs incidental to the sale and delivery of the goods onto the exporting vessel/aircraft. No discount given is to be deducted from the true value of the goods. This value must be quoted in Australian dollars to the nearest dollar. It should be noted that FOB does not include overseas freight and insurance.

23. Total Free on Board Value (USD) The FOB value of goods quoted in USD to the nearest dollar.

24. Number of Parcels in Shipment

Please show the total number of parcels in which the goods are packed.

For example: "20 parcels in 2 containers/boxes/trunks".

25. Intended Date for Export**26. Mode of Export****27. Port of Loading**

The port in Australia where the goods are loaded on board a vessel or aircraft to depart Australia.

28. Port of Discharge

Show the name of the port of discharge.