



IMPORTER QUESTIONNAIRE

RESEALABLE CAN END CLOSURES (TRFs)

EXPORTED TO AUSTRALIA FROM MALAYSIA BY FEDERAL METAL PRINTING FACTORY SDN BHD.

This questionnaire seeks information in relation to your imports and sales of resealable can end closures – TRFs (the goods under consideration) exported to Australia from Malaysia by Federal Metal Printing Factory Sdn Bhd (Federal Metal).

This information will be used to assist in determining export prices and non-injurious prices and to identify the importer and exporter in terms of legislation and policy.

<u>Part A</u>	Company and overseas supplier information	Return as soon as possible but no later than 21 October 2019.
<u>Part B</u>	Imports	
<u>Part C</u>	Sales and expenses	

The timeliness of your response is important. The Commissioner must consider the direction from the Minister for Industry, Innovation and Science as set out in the *Customs (Extensions of Time and Non-cooperation) Direction 2015* (the Direction). More details on this direction are explained in Anti-Dumping Notice 2015/129, available on the Commission's website at www.adcommission.gov.au.

Return address

E-mail: Investigations1@adcommission.gov.au

OR

Mail: Director, Investigations 1
GPO Box 1632
MELBOURNE VIC 3000
AUSTRALIA

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A.2 Your overseas supplier(s) of the goods under consideration

Please complete the below information for each of your overseas supplier of TRFs (using a new box for each supplier).

If you source TRFs from a country other than the countries subject to the application, please provide details of the supplier(s) from these countries.

Commodity:	Resealable can end closures (TRFs)
Supplier name:	██████████
Is the supplier the manufacturer? If 'no', please also answer question A.3 in relation to this supplier.	██████████
Finish(es) supplied:	██████████
Country of origin:	██████████
Contact name:	██████████
Position:	██████████
Mailing address:	XXXXXXXXXXXX
	XXXXXXXXXXXX
	XXXXXXXXXXXX
Telephone:	XXXXXXXXXXXX
Facsimile:	XXXXXXXXXXXX
E-mail address:	██████████

[Confidential – supplier details]

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A.3 Overseas manufacturer(s) of the goods under investigation

If the supplier(s) listed in your response to question A.2 above is not the manufacturer of the TRFs supplied, please complete the below for each manufacturer of the TRFs supplied (using a new box for each supplier).

Commodity:	Resealable can end closures (TRFs)
Supplier name (from A.2):	
Manufacturer name:	
Country of origin:	
Manufacturer contact name:	
Position:	
Mailing address:	
Telephone:	
Facsimile:	
E-mail address:	

A.4 Timing of proposed visit by the Commission

The Commission would like to commence visits to importers to verify the data submitted within import questionnaire responses and discuss the investigation as soon as possible from **28 October 2019**.

Can you please advise if this date is suitable to your company for this visit?

Please note that it may be helpful to consider the availability of key staff, such as your accountant, purchasing officer or sales staff.

Address for proposed visit (the address at which your accounting records are held):

Street address:	53 Charles Street Coburg Vic 3058
Telephone:	09 92862460
Facsimile:	

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Part B – Imports

Please complete and return this part, along with your response to Part A no later than 21 October 2019.

B.1 Contract and Import details

Please complete the “Part B – Cost to import and sell” spreadsheet included in the “Importer Questionnaire - Resealable can end closures” workbook (provided electronically), with details for the highlighted selected shipments at Part B (see tab “selected shipments”).

The spreadsheet should contain costs and sales data for the selected shipments of TRFs exported from Federal Metal from **1 October 2018 to 30 September 2019**. The completed spreadsheet should be returned as part of your Part B response.

B.2 Documents required at the visit

In relation to the shipments selected by the Commission for verification (i.e. those shipments highlighted in the spreadsheet which will be provided by the Commission), please prepare copies of the commercial invoice, bill of lading, packing list and any other documents supporting post exportation costs including;

- overseas freight and insurance;
- customs duties;
- landing and wharfage charges;
- freight forwarding fees;
- cartage/delivery fees and
- any other charges between the FOB point and the landed, duty paid into-store point.

It would be appreciated if these documents could be assembled into one bundle for each shipment selected. Please retain these copies for presentation at the Commission’s visit.

Part C – Sales and selling expenses

Please return your responses to Part C along with your response to Part B no later than 21 October 2019.

C.1 Your sales

Please provide details of all your sales in the Australian market of TRFs exported from Malaysia by Visy from **1 October 2018 to 30 September 2019**.

If possible, and where appropriate, the following data should be provided in Microsoft Excel format (a suggested spreadsheet “Part C – Sales” is provided within the “Importer Questionnaire - Resealable can end closures” workbook).

Please include:

- Customer name;
- Customer level of trade (Distributor, End user etc);
- Location – state;
- Location – city;
- Invoice number;
- Invoice date;
- Delivery terms (eg. FIS, Ex-warehouse);
- Credit terms (days);
- Finish/dimensions/wall thickness;
- Quantity;
- Packing;
- Total invoiced price;
- Unit invoiced price;
- Off invoice discount/rebate amount (if applicable, list each type of discount/rebate individually);
- Net unit sales price;
- Your supplier of the goods;
- Purchase order number to supplier; and
- Country of origin.

C.2 Selling, general and administration expenses

Please calculate your selling, general and administration costs for TRFs for the period **1 July 2018 to 30 June 2019** and enter this information into the “Part B – Cost to import and sell” spreadsheet included in the “Importer Questionnaire - Resealable can end closures” workbook.

These expenses are normally derived from profit and loss statements or other management records and are typically expressed as a percentage of sales revenue. Where TRFs are only a part of product sales, allocations of selling, general and administrative expenses may have to be made.

The Commission will seek to verify your sales data, and your estimate of selling, general and administrative expenses at the importer visit.

Checklist

- Return by **21 October 2019**
 - Part A response
 - Your company details
 - Supplier/manufacturer details
 - Suitable dates for verification meeting with the Commission

- Return by **21 October 2019**
 - Part B response
 - Sales Route spreadsheet of imports
 - Part C response
 - Sales spreadsheet of sales
 - Selling, General and Administration expenses

- During verification meeting (may be required to assist verification)
 - Copies of source documents of post-exportation costs for shipments
 - Financial statements
 - Bank records
 - Import and post-exportation documents for other shipments
 - Sales invoices
 - Documentation to support selling costs (eg freight, warehousing)
 - Documentation to support SG&A expenses