



IMPORTER QUESTIONNAIRE

CERTAIN ALUMINIUM EXTRUSIONS

EXPORTED TO AUSTRALIA FROM THE PEOPLE'S REPUBLIC OF CHINA

The Commissioner of the Anti-Dumping Commission (the Commissioner) has initiated a review of the anti-dumping measures (in the form of a dumping duty notice and a countervailing duty notice) applying to certain aluminium extrusions (the goods) exported to Australia from the People's Republic of China (China). The review will examine whether the variable factors (export price, normal value, non-injurious price and the amount of countervailable subsidy received) relevant to the taking of the anti-dumping measures have changed.

ADN No. 2018/111 outlines the details of this review. The procedures to be followed during reviews can be accessed on the Commission's website at www.adcommission.gov.au.

This questionnaire seeks information in relation to your imports and sales of aluminium extrusions exported to Australia from the People's Republic of China (China).

This information will be used to assist in determining whether the variable factors relevant to the taking of the anti-dumping measures should be varied.

This questionnaire comprises of three parts:

<u>Part A</u>	Company and overseas supplier information	Return as quickly as possible but no later than 19 July 2018
<u>Part B</u>	Imports and forward orders	Return as soon as possible after receiving the Commission's detailed spreadsheets but no later than 2 August 2018
<u>Part C</u>	Sales and expenses	

The timeliness of your response is important. The Commissioner must consider the direction from the Minister for Industry, Innovation and Science as set out in the *Customs (Extensions of Time and Non-cooperation) Direction 2015* (the Direction). More details on this direction are explained in Anti-Dumping Notice 2015/129, available on the Commission's website at www.adcommission.gov.au.

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Return address

Mail: Anti-Dumping Commission
GPO Box 2013
Canberra ACT 2601
Australia

Attention: Director Investigations 4

Facsimile: +61 3 8539 2499

E-mail: investigations4@adcommission.gov.au

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A.2 Your overseas supplier(s) of the goods under consideration

Please complete the below information for each of your overseas suppliers of aluminium extrusions (using a new box for each supplier).

If you source aluminium extrusions from a country other than the country subject to the review, please provide details of the supplier(s) of these aluminium extrusions.

Commodity:	aluminium extrusions
Supplier name:	Provided to ADC/confidential
Is the supplier the manufacturer? If 'no', please also answer question A.3 in relation to this supplier.	yes
Finish(es) supplied:	Provided to ADC/confidential
Country of origin:	Provided to ADC/confidential
Contact name:	Provided to ADC/confidential
Position:	Provided to ADC/confidential
Mailing address:	Provided to ADC/confidential
Telephone:	Provided to ADC/confidential
Facsimile:	Provided to ADC/confidential
E-mail address:	Provided to ADC/confidential

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A.3 Overseas manufacturer(s) of the goods under investigation

If the supplier(s) listed in your response to question A.2 above is not the manufacturer of the aluminium extrusions supplied, please complete the below for each manufacturer of the aluminium extrusions supplied (using a new box for each supplier).

Commodity:	aluminium extrusions
Supplier name (from A.2):	
Manufacturer name:	
Country of origin:	
Manufacturer contact name:	
Position:	
Mailing address:	
Telephone:	
Facsimile:	
E-mail address:	

A.4 Timing of proposed visit by the Commission

The Commission would like to commence visits to importers to verify the data submitted within import questionnaire responses and discuss the review as soon as possible from August 2018.

Can you please advise what dates are suitable to your company for this visit?
Please note that it may be helpful to consider the availability of key staff, such as your accountant, purchasing officer or sales staff.

___ (Provided to ADC/confidential)

Address for proposed visit (the address at which your accounting records are held):

Street address:	Same as above
Telephone:	
Facsimile:	

Part B – Imports and forward orders

Please complete this part after the Commission has provided you with your detailed spreadsheets of imports, and return this part, along with your response to Part C no later than 2 August 2018.

To assist with the identification of imports of the aluminium extrusions under review, the Commission will shortly provide you with spreadsheets of your imports of aluminium extrusions from 1 July 2017 to 30 June 2018.

This information will be extracted from the Australian Border Force import database.

Within this spreadsheet, the Commission will select several shipments (by highlighting them) that it wishes to examine in more detail.

B.1 Import details

Please complete the “Part B – Cost to import and sell” spreadsheet included in the “Importer Questionnaire Spreadsheets” workbook, with details for the highlighted selected shipments.

The spreadsheet should contain costs and sales data for the selected shipments of aluminium extrusions **exported** from China since 1 July 2017. The completed spreadsheet should be returned as part of your Part B response, along with details of your forward orders (see B.3 below).

(Please note that that you cannot complete this part of the questionnaire until the Commission provides you with the respective listing of your imports as discussed above. The Commission will contact you shortly in this regard after receiving Part A of the questionnaire).

B.2 Documents required at the visit

In relation to the shipments selected by the Commission for verification (i.e. those shipments highlighted in the spreadsheet which will be provided by the Commission), please prepare copies of the commercial invoice, bill of lading, packing list and any other documents supporting post exportation costs including;

- overseas freight and insurance;
- customs duties;
- landing and wharfage charges;
- freight forwarding fees;
- cartage/delivery fees and
- any other charges between the FOB point and the landed, duty paid into-store point.

It would be appreciated if these documents could be assembled into one bundle for each shipment selected. Please retain these copies for presentation at the Commission’s visit.

B.3 Forward orders

Please complete the “Part B – Forward Orders” spreadsheet within the “Importer Questionnaire Spreadsheets” workbook. The completed spreadsheet should be returned as part of the Part B response, along with details of your selected shipments as discussed in B.1 above.

Part C – Sales and selling expenses

Please return your responses to Part C along with your response to Part B no later than 2 August 2018.

C.1 Your sales

Please provide details of all your sales in the Australian market of aluminium extrusions exported from China during the investigation period which is 1 July 2017 to 30 June 2018.

If possible, and where appropriate, the following data should be provided in Microsoft Excel format (a suggested spreadsheet “Part C – Sales” is provided within the “Importer Questionnaire Spreadsheets” workbook).

Please include:

- Customer name;
- Customer level of trade (Distributor, End user etc);
- Location – state;
- Location – city;
- Invoice number;
- Invoice date;
- Delivery terms (eg. FIS, Ex-warehouse);
- Credit terms (days);
- Finish/dimensions/wall thickness;
- Quantity;
- Packing;
- Total invoiced price;
- Unit invoiced price;
- Off invoice discount/rebate amount (if applicable, list each type of discount/rebate individually);
- Net unit sales price;
- Your supplier of the goods;
- Purchase order number to supplier; and
- Country of origin.

C.2 Selling, general and administration expenses

Please calculate your selling, general and administration costs for aluminium extrusions for the period **1 July 2017 to 30 June 2018** and enter this information into the “Part B – Cost to import and sell” spreadsheet included in the “Importer Questionnaire Spreadsheets” workbook.

These expenses are normally derived from profit and loss statements or other management records and are typically expressed as a percentage of sales revenue. Where aluminium extrusions is only a part of overall company sales, allocations of selling, general and administrative expenses may have to be made.

The Commission will seek to verify your sales data, and your estimate of selling, general and administrative expenses at the importer visit.

Checklist

- Return by **19 July 2018**
 - Part A response
 - Your company details
 - Supplier/manufacturer details
 - Suitable dates for verification meeting with the Commission

- Return by **2 August**
 - Part B response
 - Sales Route spreadsheet of imports
 - Information on forward orders
 - Part C response
 - Sales spreadsheet of sales
 - Selling, General and Administration expenses

- During verification meeting (may be required to assist verification)
 - Copies of source documents of post-exportation costs for shipments
 - Financial statements
 - Bank records
 - Import and post-exportation documents for other shipments
 - Sales invoices
 - Documentation to support selling costs (eg freight, warehousing)
 - Documentation to support SG&A expenses