



ANTI-DUMPING NOTICE No 2024/075

New Forms and manner of lodging and withdrawing applications

Staff duty hours for the purpose of receiving applications

Customs Act 1901 (Cth) - Part XVB

The purpose of this notice is to advise that I have approved revised Anti-Dumping Commission (commission) forms and changed the manner of lodgement and staff duty hours for receipt of forms. This will enhance the efficiency and effectiveness of processing applications.

Effective immediately:

- An application is taken to be lodged or received by the Commissioner when it is first received by a commission staff member doing duty in relation to applications. I have specified the hours that staff members are allocated to the duty of receiving applications as 9:00am to 5:00pm (AEST or AEDST) on business days that are not an Australian Capital Territory public holiday and are not during Annual Closedown¹. This enables us to provide greater certainty on due dates.
- Postal lodgement of applications and submissions may only be lodged via our Canberra office postal address. This centralises our application process.
- Facsimile is removed as a manner of communicating with the commission. Email, post and SIGBOX are retained.
- To support the transition to the new forms, the commission will accept the most recently repealed version of the forms until **30 January 2025**. However, they can only be lodged via email, post and SIGBOX.
- All application forms, including an application withdrawal form, have been updated and placed on the commission's website.

As a practice, the commission does not schedule submission due dates on non-business days.

Definitions

In this notice:

AEST means Australian Eastern Standard Time.

AEDST means Australian Eastern Daylight Savings Time.

business day means a day that is not a Saturday or Sunday.

¹Public holidays are listed at: <https://www.fairwork.gov.au/employment-conditions/public-holidays>

Canberra office postal address means GPO Box 2013, Canberra ACT 2601.

Annual Closedown means the 3 business days the commission is closed between Christmas Day and New Year's Day.

You may contact clientsupport@adcommission.gov.au for any questions on this change.



Isolde Lueckenhausen
Acting Commissioner
Anti-Dumping Commission

17 October 2024