IMPORTER QUESTIONNAIRE

ZINC COATED (GALVANISED) STEEL

**Exported from the People’s Republic of China, the Republic of India, the Republic of Korea, Malaysia, Taiwan and the Socialist Republic of Vietnam**

This questionnaire seeks information in relation to your imports and sales of zinc coated (galvanized) steel exported to Australia from the People’s Republic of China (China), the Republic of India (India), the Republic and Korea (Korea), Malaysia, Taiwan, and the Socialist Republic of Vietnam (Vietnam).

This information will be used to assist in determining export prices and non-injurious prices, to construct the Australian market for the goods, and in the assessment of injury claims (if applicable).

The attached Anti-Dumping Notice No 2019/100 provides details of the goods under consideration, the application and the investigation procedures.

|  |  |  |
| --- | --- | --- |
| **Part A** | **Company and overseas supplier information** | **Return as quickly as possible but no later than 30 August 2019** |
| **Part B** | **Imports and forward orders** | **Return as soon as possible after receiving the Commission’s detailed spreadsheets but no later than 13 September 2019** |
| **Part C** | **Sales and expenses** |

The timeliness of your response is important. The Commissioner must consider the direction from the Minister for Industry, Science and Technology as set out in the *Customs (Extensions of Time and Non-cooperation) Direction 2015* (the Direction). More details on this direction are explained in Anti-Dumping Notice 2015/129, available on the Commission’s website at [www.adcommission.gov.au](http://www.adcommission.gov.au).

**Return E-mail**: [investigations1@adcommission.gov.au](mailto:investigations1@adcommission.gov.au)

Part A – Company and overseas supplier information

**A.1 Your company**

|  |  |
| --- | --- |
| Company Name |  |
| ABN: |  |
| Contact name: |  |
| Position: |  |
| Mailing address: |  |
|  |  |
|  |  |
|  |  |
|  |  |
| Telephone: |  |
| Facsimile: |  |
| E-mail address: |  |

Provide details on the ownership of your company and major shareholders:

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Describe the role of your company in the Australian market for zinc coated (galvanised) steel, for example, buying or selling agent, importer/distributor, importer/wholesaler, importer/retailer or importer/end-user.

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At what level of trade is each of your customers – for example, distributor, wholesaler, retailer or end-user?

|  |  |
| --- | --- |
| **Customer** | **Level of trade** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
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**A.2 Your overseas supplier(s) of the goods under consideration**

Please complete the below information for your supply of zinc coated (galvanised) steel.

If you source zinc coated (galvanised) steel from a country other than China, India, Korea, Malaysia, Taiwan or Vietnam, please provide details of the supplier(s) of this zinc coated (galvanised) steel.

|  |  |
| --- | --- |
| Commodity: | **Zinc coated (galvanised) steel** |
| Supplier name: |  |
| Is the supplier the manufacturer?  If ‘no’, please also answer question A.3 in relation to this supplier. |  |
| Finish(es) supplied: |  |
| Country of origin: |  |
| Contact name: |  |
| Position: |  |
| Mailing address: |  |
|  |
|  |
|  |
|  |
| Telephone: |  |
| Facsimile: |  |
| E-mail address: |  |

**A.3 Overseas manufacturer(s) of the goods under review**

If the supplier(s) listed in your response to question A.2 above is not the manufacturer of the zinc coated (galvanised) steel supplied, please complete the below for each manufacturer of the zinc coated (galvanised) steel supplied (using a new box for each supplier).

|  |  |
| --- | --- |
| Commodity: | **Zinc coated (galvanised) steel** |
| Supplier name (from A.2): |  |
| Manufacturer name: |  |
| Country of origin: |  |
| Manufacturer contact name: |  |
| Position: |  |
| Mailing address: |  |
|  |
|  |
|  |
|  |
| Telephone: |  |
| Facsimile: |  |
| E-mail address: |  |

**A.4 Timing of proposed visit by the Commission**

The Commission may visit importers to verify the data submitted in this importer questionnaire response and to discuss the review as soon as possible from **middle to late** **September 2019**.

Can you please advise what dates are suitable to your company for a possible visit?

Please note that it may be helpful to consider the availability of key staff, such as your accountant, purchasing officer or sales staff.

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Address for proposed visit (the address at which your accounting records are held):

|  |  |
| --- | --- |
| Street address: |  |
|  |
|  |
|  |
|  |
| Telephone: |  |
| Facsimile: |  |

Part B – Imports and forward orders

Please complete this part after the Commission has provided you with your detailed spreadsheets of imports, and return this part, along with your response to Part C no later than 13 September 2019.

To assist with the identification of imports of zinc coated (galvanised) steel under review, the Commission has enclosed a spreadsheet of your imports of zinc coated (galvanised) steel from 1 July 2018 to 30 June 2019.

This information has been provided from the Commission’s import database.

Within this spreadsheet, the Commission will selected several shipments (by highlighting them) that it wishes to examine in more detail.

**B.1 Import details**

Please complete the “Part B – Cost to import and sell” spreadsheet included in the “Importer Questionnaire Spreadsheets” workbook, with details the highlighted selected shipments.

The spreadsheet should contain costs and sales data for the selected shipments of zinc coated (galvanised) steel exported from China, India, Korea, Malaysia, Taiwan or Vietnam between 1 July 2018 and 30 June 2019. The completed spreadsheet should be returned as part of your Part B response, along with details of your forward orders (see B.3 below).

(Please note that that you cannot complete this part of the questionnaire until the Commission provides you with the respective listing of your imports. The Commission will contact you shortly in this regard after receiving Part A of the questionnaire).

**B.2 Documents required at the visit**

In relation to the shipments selected by the Commission for verification (i.e. those shipments highlighted in the spreadsheet which will be provided by the Commission), please prepare copies of the commercial invoice, bill of lading, packing list and any other documents supporting post exportation costs including;

* overseas freight and insurance;
* customs duties;
* landing and wharfage charges;
* freight forwarding fees;
* cartage/delivery fees and
* any other charges between the Free on Board point and the landed, duty paid into-store point.

It would be appreciated if these documents could be assembled into one bundle for each shipment selected. Please retain these copies for presentation at the Commission’s visit.

**B.3 Forward orders**

Please complete the “Part B – Forward Orders” spreadsheet within the “Importer Questionnaire Spreadsheets” workbook. The completed spreadsheet should be returned as part of the Part B response, along with details of your selected shipments as discussed in B.1 above.

Part C – Sales and selling expenses

Please return your responses to Part C along with your response to Part B no later than [13 September 2019].

**C.1 Your sales**

Please provide details of all your sales in the Australian market of zinc coated (galvanised) steel exported from China, India, Korea, Malaysia, Taiwan or Vietnam between 1 July 2018 and 30 June 2019 using the “Part C – Sales” spreadsheet. If you have used formulas to complete this spreadsheet, please retain the formulas.

**Model Control Code**

The sales spreadsheet requires the identification of the type of model sold to your customer using the model control code (MCC) structure detailed in the table below.

At a minimum, the category listed as mandatory must be reported in the sales spreadsheet.

| **Item** | **Category** | **Sub-Category** | **Identifier** | **Sales Data** | **Cost Data** | **Key category** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | Alloy content | Alloy | A | Mandatory | Not applicable | YES |
| Non-alloy | NA |
| 2 | Prime | Prime | P | Mandatory | Not applicable | YES |
| Non – Prime | N |
| 3 | Steel Base | Hot Rolled | H | Mandatory | Mandatory | YES |
| Cold Rolled | C |
| 4 | Coating Type | Zinc Coated (Z) | Z | Mandatory | Mandatory | YES |
| Zinc / Iron Alloy Coating (ZF / F) | F |
| 5 | Coating Mass | <= 100 g/m2 | 1 | Mandatory | Mandatory | YES |
| >100 g/m2 to <= 220 g/m2 | 2 |
| > 220 g/m2 to <= 300g/m2 | 3 |
| >Z300 g/m2 to <= 400 g/m2 | 4 |
| >400 g/m2 | 5 |
| 6 | Steel Grade | G2 / SGCC / SGHC | A | Mandatory | Mandatory | YES |
| G3 / SGCD | B |
| G250 / SGC 340 / SGHC 340 / SGC 340 / SGHC 340 | C |
| G300 / G350 / SGC 400 / SGHC 400 / SGC 440 / SGCH 440 / SGC 490 / SGHC 490 | D |
| G450 / G500 | E |
| G550 / SGC 570 | F |
| Other | G |
| 7 | Base Metal Thickness | < 0.40 mm | 1 | Mandatory | Mandatory | YES |
| => 0.40 mm to < 0.50 mm | 2 |
| => 0.50 mm to < 0.75 mm | 3 |
| => 0.75 mm to < 1.00 mm | 4 |
| => 1.00 mm to < 1.50 mm | 5 |
| => 1.50 mm to < 2.00 mm | 6 |
| => 2.00 mm to <2.50 mm | 7 |
| => 2.50 mm | 8 |
| 8 | Width | < 600 mm | A | Mandatory | Optional | No |
| => 600 mm to <= 1220mm | B |
| > 1220mm | C |
| 9 | Form | Coil | C | Mandatory | Optional | No |
| Sheet | S |

In constructing a MCC, use a "-" between each category. For example: **A-P-C……**

**C.2 Selling, general and administration expenses**

Please calculate your selling, general and administration costs for zinc coated (galvanised) steel for the period 1 July 2018 to 30 June 2019 and enter this information into the “Part B – Cost to import and sell” spreadsheet included in the “Importer Questionnaire Spreadsheets” workbook.

These expenses are normally derived from profit and loss statements or other management records and are typically expressed as a percentage of sales revenue. Where the goods are only a part of overall company sales, an allocation for selling, general and administrative expenses may have to be made.

The Commission will seek to verify your sales data, and your estimate of selling, general and administrative expenses at the importer visit.

# Checklist

* Return by **[30 August 2019]**
* **Part A response**
  + Your company details
  + Supplier/manufacturer details
  + Suitable dates for verification meeting with the Commission
* Return by **[13 September 2019]**
* **Part B response**
* Sales Route spreadsheet of imports
  + Information on forward orders
* **Part C response**
  + Sales spreadsheet of sales
  + Selling, General and Administration expenses
* **During verification meeting (required to assist verification)**
  + Copies of source documents of post-exportation costs for shipments
  + Financial statements
  + Bank records
  + Import and post-exportation documents for other shipments
  + Sales invoices
  + Documentation to support selling costs (e.g. freight, warehousing)
  + Documentation to support SG&A expenses