Australian Government
Department of Industry, Science and Resources

Sample nomination form

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Inspiring Australia – Science Engagement Program:
The 2027–2029 Prime Minister's Prizes for Science – Science Teaching Prizes

Stage 1 – Nominations

To help you prepare your online nomination this document shows the questions included in the online nomination form for this grant opportunity.

Instructions

The online form captures the information required by the department to assess and manage your nomination for services and funding.

The first page of the nomination form contains the following instructions.

Internet browsers supported by the portal

We recommend that you use the following browsers for optimum functionality:

- On Windows: The latest versions of Mozilla Firefox, Google Chrome and Microsoft Edge
- On Mac: The latest versions of Safari and Google Chrome

Selecting a program

On the following page you must enter your details and then select the program you are providing a nomination for.

Are you eligible to nominate? Is your nominee eligible to be nominated?

Before you start your nomination, you must answer some questions to self-assess whether you are eligible to nominate and your nominee is eligible to be nominated.

Completing your nomination

The nomination form consists of separate pages, shown in a navigation menu on the left hand side of the portal page. You can navigate between pages using the menu or the buttons at the bottom of each page.

A warning message may appear if you have not completed all of the mandatory questions or if there is an issue with information you have entered. If a question is not mandatory it will be clearly marked – Optional.

Saving your responses

Once you start your nomination, you can save your changes at any time by using the Save button.

To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.

You must use the Save and Continue button to validate the information on each page. A tick indicates a validated page.

You can modify saved responses up until you submit your nomination.

Participants

Once you start your nomination, you may invite others to assist, via the application summary page. To do this:

- select the Application summary link at the top of the page
- select the Participants button
- enter the details.

An email will be sent to the participant inviting them to access the nomination form.

Saving with multiple participants

If more than one participant is working on your nomination at the same time you cannot save simultaneously. You should coordinate your entries to prevent losing your work.

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Submitting your nomination

You must complete every page of the nomination before you can submit.

You must also read and agree to the declaration which advises you of your, and the nominees, responsibilities.

Check all your answers before you submit your nomination. After you submit, it will no longer be editable.

Getting help

If you require further assistance completing your nomination, contact us by email or web chat or on 13 28 46.

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A. Program selection

Before you start your nomination, we need to first identify what type of entity is nominating.

You must select an individual entity type to proceed.

A.1. Program selection

You must select from a drop-down menu the program that you are applying for. If you have been provided with an Invitation code, you will be able to enter it here which will select the program for you.

Select –

- Prime Minister's Prize for Excellence in Science Teaching in Primary Schools
- Prime Minister's Prize for Excellence in Science Teaching in Secondary Schools

When you have selected the program, the following text will appear.

The Prime Minister's Prizes for Science are Australia's most prestigious awards for outstanding achievements in scientific research, research-based innovation and excellence in science teaching.

There are two prizes for science teaching (referred to as the Science Teaching Prizes).

Science Teaching Prizes

- Prime Minister's Prize for Excellence in Science Teaching in Primary Schools ($250,000)
- Prime Minister's Prize for Excellence in Science Teaching in Secondary Schools ($250,000).

Each prize recipient receives a medallion, lapel pin, prize money and an award certificate.

You should read the grant opportunity guidelines before filling out this nomination. We recommend you keep the guidelines open as you are completing your nomination so you can refer to them when providing your responses.

You may submit your nomination at any time up until 5.00pm on the relevant closing date as outlined in section 6.4 of the grant opportunity guidelines. Please take account of time zone differences when submitting your nomination.

To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.

If more than one participant is working on your nomination at the same time you cannot save simultaneously. You should coordinate your entries to prevent losing your work.

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B. Eligibility

We will ask you the following questions to establish your nominee's eligibility for

The 2027 - 2029 Prime Minister's Prizes for Science – Science Teaching Prizes – Stage 1.

- Is your nominee an Australian citizen or permanent resident of Australia?

You must answer yes to proceed.

- Are you nominating yourself for a prize?

You must answer no to proceed, a nominee cannot nominate themselves for a prize.

- Did the teaching achievement for which they are nominated occur in Australia?

You must answer yes to proceed.

- Is the nominee a full time or part time registered teacher of a secondary school listed on the Australian Schools List and active in teaching science, technology, engineering or mathematics in the classroom at the time of their nomination?

Refer to the Australian Schools List provided by the Australian Curriculum, Assessment and Reporting Authority for a list of registered schools.

Teachers on parental leave at the time of nomination, who intend to return to teaching, are eligible.

You must answer yes to proceed.

Has the nominee been a past recipient of:

- The Prime Minister's Prize for Science
- The Prime Minister's Prize for Innovation?
- The Prime Minister's Prize for Aboriginal and Torres Strait Islander Knowledge Systems
- The Prime Minister's Prize for Excellence in Science Teaching in Primary Schools
- The Prime Minister's Prize for Excellence in Science Teaching in Secondary Schools.

You must answer no to proceed. Past recipients of above prizes are ineligible for further prizes.

- Do you and both supporters professionally know the nominee?

You must answer yes to proceed. This means you have an existing, ongoing professional relationship and direct interactions with the nominee.

- Has the nominee been nominated in more than one Science Prize category this year?

You must answer no to proceed to next section, a nominee cannot be nominated in more than one prize category.

- Are you or the supporters a close family member of the nominee?

A close family member is an individual considered part of the immediate family, such as a spouse, parent, child or sibling (including step-relatives).

You must answer no to proceed.

- Have you contacted both supporters and confirmed they are willing and able to provide supporter statements and contact information if the nomination progresses to Stage 2?

You must answer yes to proceed.

- Do you and the supporters have personal knowledge of the nominated achievement to offer informed opinions about its significance?

You must answer yes to proceed.

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- Does the nominee have at least 10 years' experience as a classroom teacher in Australia?

You must answer yes to proceed.

- Have you ensured the nominee is eligible and willing to be nominated, and able to provide evidence necessary to support the nomination?

You must answer yes to proceed.

- Are you, or one of the supporters, the nominee's current Principal or Head of School at the current school of achievement?

The nominator or one of the supporters must be the Principal or Head of School at the current school of achievement.

If the nominee is at the level of Principal, then we will accept a nominator or supporter who is a member of a school leadership team (such as a Deputy Principal) or counterparts in a Department of Education or non-government school authority (such as a head of learning from the education administration area to which the school belongs).

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C. Nominator address

C.1. Nominator street address

You must provide your street address.

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

C.2. Nominator postal address

You must provide your postal address.

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

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D. Nominator

You must provide your details as the nominator.

The nominator is the person authorised to act on behalf of the nominee.

Later in the form we will ask you to confirm the key contact for this nomination.

The key contact will receive all email communications regarding the nomination.

If these details change, inform us as soon as possible so emails can be redirected.

Title (optional)

Given name

Family name

Post-nominals (optional)

Email address

Phone number and/or mobile number

Relationship to nominee

Position title

Organisation name

Web address

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E. Nominee

Nominee details

Provide details of the nominee.

You will be required to attach a current CV using the template provided on industry.gov.au, for the nominee later in the form. The CV must be not exceed 2 pages.

E.1. Prize nominee

Title (optional)

Given name

Family name

Post-nominals (optional)

Email address

Secondary email address (optional)

Phone number and/or mobile number

Residential address

Gender

Date of birth

E.2. Nominee employment details

Name of organisation

Nominee's current position

Website address

Organisation address

E.3. Australian citizenship or permanent residency

Can you provide evidence the nominee is an Australian citizen or has permanent residency in Australia?

If your nomination is shortlisted, you will need to provide this evidence through a certified copy of a certificate of citizenship, birth certificate, passport, visa, etc with your Stage 2 nomination.

Drop down – yes, no. You must select yes to continue.

E.4. Social Media

Does the nominee have a social media account(s)?

Drop down – yes, no.

If yes, add details for each platform (up to a maximum of 5 platforms).

Select social media platform

Drop down - Facebook, X (formerly Twitter), Instagram, YouTube etc

Social media handle

Limited to 200 characters including spaces and special characters.

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F. Achievement

You must provide information that summarises the nominee's achievements by answering the assessment criteria detailed in the guidelines.

If your nomination is ultimately successful, some details you provide will be published on the department's website and on GrantConnect. Published details include:

- name of the recipient
- name of their organisation
- the nominee's achievement
- prize money awarded.

F.1. Field of achievements

Select the nominee's current teaching load

- Full time
- Part time.

If part time, indicate their current FTE

Full-time equivalent (FTE) should be a value between 0.0 and 1.0.

Select the nominee's teaching registration:

- Full
- Provisional.

Provide details of the nominee's subject/s taught.

Your response is limited to 120 characters including spaces and special characters.

F.2. Nominee's achievements

Provide a short statement on the nominee's achievement.

Your response is limited to 120 characters including spaces and special characters.

F.3. Statement of teaching achievements and impacts

Provide a brief plain English statement summarising the nominee's achievements and impacts.

Your response is limited to 1,500 characters including spaces and special characters.

F.4. Career Interruptions

Has the nominee experienced career interruptions?

You must answer yes or no.

Provide a short statement summarising the nominee's career interruptions.

What are career interruptions?

A nominee may have had one or more career interruptions, further details are defined in the Glossary in the grant opportunity guidelines.
Your response is limited to 200 characters including spaces and special characters.

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G. Nominator statement

A nominator achievement summary is required to be submitted outlining the nominee's achievement and why they would be a good candidate for a particular science teaching prize.

You must address all assessment criteria as outlined in the grant opportunity guidelines in the fields below. Use plain English when writing your responses.

The Science Teaching Prizes Committee will assess eligible nominations against the assessment criteria for each prize and compare them to other eligible nominations for that prize. Nominations must score a minimum of 50 per cent against each of the assessment criteria and will be competitively ranked. Only the highest-ranking nominations will be invited to proceed to Stage 2.

Provide a description of your relationship with the nominee.

Your response is limited to 300 characters including spaces and special characters.

Provide a description of your authority and knowledge of the field.

Your response is limited to 300 characters including spaces and special characters.

G.1. Prime Minister's Prize for Excellence in Science Teaching in Primary Schools assessment criteria

Assessment criterion 1

Professional knowledge:

Knowledge of STEM education, how students learn, and the application of strategies to maximise student engagement and learning (10 points)

Demonstrate how the nominee:

a. shows broad and current knowledge of STEM education, curriculum, teaching, learning and assessment, and understands the interconnected nature of STEM disciplines in developing students' deep understanding and supporting innovation

b. designs and delivers inclusive STEM education that responds to how students learn and to their diverse cultural, developmental and contextual needs, including through authentic engagement with peers, communities, parents and carers

c. applies evidence-based STEM teaching practices and continually builds professional capability to foster student curiosity, engagement, participation and learning in STEM.

Your response is limited to 1,500 characters including spaces and special characters.

Assessment criterion 2

Professional Practice:

Working with students to achieve high-quality outcomes in STEM education in a safe, supportive environment, using equitable assessment and feedback (10 points)

Demonstrate how the nominee:

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a. designs and delivers engaging intellectually challenging, emotionally supportive and physically safe, high-quality STEM education programs that are coherent and tailored to students' needs and interests, using equitable assessment and feedback to inform and improve learning

b. creates supportive and inclusive STEM learning environments that build students' confidence to theorise, investigate and communicate like scientists for decision-making and problem-solving, advancing their STEM knowledge and skills

c. fosters engagement, achievement and ongoing interest and participation in STEM by integrating STEM disciplines, promoting interdisciplinary and real-world learning.

Your response is limited to 1,500 characters including spaces and special characters.

Assessment criterion 3

Professional Attributes:

Collaborates within their school and broader community to improve the quality of STEM education and enhance student outcomes (10 points)

Demonstrate how the nominee:

a. commits to continuous improvement in STEM education through reflective practice, professional learning and the application of current research and evidence-based approaches to strengthen teaching, learning and student outcomes

b. improves the teaching of STEM education, through the adoption of classroom practices by others, contributions to curriculum or influence on policy

c. supports others by mentoring, coaching and collaborating with colleagues, pre-service teachers and professional networks

d. leads and advocates for STEM education through engagement with families, communities, industry and professional organisations, contributing to a culture in which STEM education is visible and valued.

Your response is limited to 1,500 characters including spaces and special characters.

G.2. Prime Minister's Prize for Excellence in Science Teaching in Secondary Schools assessment criteria

Assessment criterion 1

Professional Knowledge:

Knowledge of one or more areas of science, technology, engineering or mathematics (STEM) and how students learn to maximise student engagement and learning (10 points)

Demonstrate how the nominee:

a. shows deep and current expertise in one or more STEM subjects, content, curriculum and pedagogy, and uses evidence-based teaching strategies to develop students' understanding

b. designs and delivers inclusive STEM education that responds to how students learn and to their diverse cultural, developmental and contextual needs, fostering curiosity, engagement and active participation in learning

sample

c. applies evidence-based STEM teaching practices and commits to professional growth through ongoing learning to drive student engagement, participation and learning in STEM.

Your response is limited to 1,500 characters including spaces and special characters.

Assessment criterion 2

Professional Practice:

Implements practices to achieve high-quality outcomes in STEM subject area/s, in a safe, supportive environment, using equitable assessment and feedback (10 points)

Demonstrate how the nominee:

a. designs and delivers engaging, intellectually challenging, emotionally supportive and physically safe, high-quality STEM subject area programs that are tailored to students' needs and interests, using equitable assessment and feedback to inform and improve learning

b. creates inclusive STEM learning environments that build students' confidence to generate, construct, test and communicate knowledge, using scientific or technical language, and use reason, evidence and inquiry to investigate problems and develop solutions

c. connects learning to real-world contexts, promoting critical and creative problem-solving, and inspiring continued participation, further study and future opportunities in STEM.

Your response is limited to 1,500 characters including spaces and special characters.

Assessment criterion 3

Professional Attributes: Collaborates within their school and broader community to improve the quality of one or more areas of STEM and enhance student outcomes (10 points)

Demonstrate how the nominee:

a. engages in continuous improvement in STEM education through reflective practice, professional learning and the application of current research and evidence-based approaches to strengthen teaching, learning and student outcomes

b. improves the teaching of STEM education, through the adoption of classroom practices by others, contributions to curriculum or influence on policy

c. supports others by mentoring, coaching and collaborating with colleagues, pre-service teachers and professional networks

d. leads and advocates for STEM education through engagement with families, communities, industry and professional organisations, contributing to a culture in which STEM education is visible and valued.

Your response is limited to 1,500 characters including spaces and special characters.

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H. Nomination finalisation

You must answer the following questions and add any supporting documentation required.

H.1. Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Refer to section 10.2 of the grant opportunity guidelines for further information on your conflict of interest responsibilities.

If yes, describe the perceived or existing conflicts of interest.

Your response is limited to 750 characters including spaces and does not support formatting.

If yes, describe how you anticipate managing this conflict.

Your response is limited to 750 characters including spaces and does not support formatting.

H.2. Additional information

The total of all attachments cannot exceed 50 MB. Filenames should only include letters or numbers and should be fewer than 40 characters.

You should attach additional supporting documentation here. You should only attach documents that we have requested.

Individual files must be smaller than 25 MB, and be one of the following types: doc, docx, rtf, pdf, xls, xlsx, csv, jpg, jpeg, png, gif.

Filenames should only include letters or numbers and should be fewer than 40 characters.

a current two-page CV for the nominee.

Nominators must use the template provided on industry.gov.au.

The CV must be saved using the name of the nominee in the following format: lastname_firstname_CV.

H.3. Program feedback

Your responses help us improve the design and delivery of programs. They will not affect the assessment or outcome of this application.

How did you hear about the grant opportunity?

You must select from a drop-down menu.

Did you read the grant opportunity guidelines?

You must select from a drop-down menu.

How useful were the guidelines in completing your application?

We welcome any additional feedback on the guidelines.

Your response is limited to 750 characters including spaces and does not support formatting.

How satisfied were you with the process of applying for this grant?

You must select from a drop-down menu.

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We welcome any additional feedback on the application process

Your response is limited to 750 characters including spaces and does not support formatting.

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I. Declaration

To submit your nomination, you will be required to agree to the following declaration.

I.1. Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science and Resources (the department) will use the information I provide in accordance with the following:

- Australian Government Data and Digital Strategy
- Commonwealth Grants Rules and Guidelines
- grant opportunity guidelines
- applicable Australian laws.

Accordingly, I understand that the department may collect, use and share my personal information provided in this nomination within this department and other government agencies:

a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful nominees
b. to facilitate research, assessment, monitoring and analysis of other programs and activities
c. for the purposes of due diligence, preventing, detecting, investigating or dealing with suspected fraud in nominations and related processes.

unless otherwise prohibited by law.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual prizes in the public domain, including on the department's website, unless otherwise prohibited by law.

I.2. Nominator declaration

I declare, as the nominator or on behalf of the nominator, that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare, as the nominator or on behalf of the nominator, that to the best of my knowledge, the person I am nominating has not taken any actions that will bring the Prizes, the department or the Australian Government into disrepute.

I declare that the information contained in this nomination together with any statement provided, including those developed using artificial intelligence or other automated process is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the nomination process, consult with other government agencies, including state and territory government agencies, about the nominator's claims and may also engage external technical or financial advisors to advise on information provided in the nomination.

I agree to participate in the periodic evaluation of the services undertaken by the department.

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I approve the information in this nomination being communicated to the department in electronic form.

I acknowledge that if the department is satisfied that any statement made in a nomination is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding a nomination from further consideration; withdrawing an offer of funding; using the information contained in the nomination for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the nominee and acknowledge that this is the equivalent of signing this nomination.

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