Australian Government
Department of Industry, Science and Resources

Sample nomination form

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Inspiring Australia – Science Engagement Program:

The 2027–2029 Prime Minister's Prizes for Science – Science Prizes

The Prime Minister's Prize for Science

The Prime Minister's Prize for Innovation

Stage 1 – Team nominations

To help you prepare your online nomination this document shows the questions included in the online nomination form for this grant opportunity.

Instructions

The online form captures the information required by the department to assess and manage your nomination for services and funding.

The first page of the nomination form contains the following instructions.

Internet browsers supported by the portal

We recommend that you use the following browsers for optimum functionality:

- On Windows: The latest versions of Mozilla Firefox, Google Chrome and Microsoft Edge
- On Mac: The latest versions of Safari and Google Chrome

Selecting a program

On the following page you must enter your details and then select the program you are providing a nomination for.

Are you eligible to nominate? Is your nominee eligible to be nominated?

Before you start your nomination, you must answer some questions to self-assess whether you are eligible to nominate and your nominee is eligible to be nominated.

Completing your nomination

The nomination form consists of separate pages, shown in a navigation menu on the left hand side of the portal page. You can navigate between pages using the menu or the buttons at the bottom of each page.

A warning message may appear if you have not completed all of the mandatory questions or if there is an issue with information you have entered. If a question is not mandatory it will be clearly marked – Optional.

Saving your responses

Once you start your nomination, you can save your changes at any time by using the Save button.

To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.

You must use the Save and Continue button to validate the information on each page. A tick indicates a validated page.

You can modify saved responses up until you submit your nomination.

Participants

Once you start your nomination, you may invite others to assist, via the application summary page. To do this:

- select the Application summary link at the top of the page
- select the Participants button
- enter the details.

An email will be sent to the participant inviting them to access the nomination form.

Saving with multiple participants

If more than one participant is working on your nomination at the same time you cannot save simultaneously. You should coordinate your entries to prevent losing your work.

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Submitting your nomination

You must complete every page of the nomination before you can submit.

You must also read and agree to the declaration which advises you of your, and the nominees, responsibilities.

Check all your answers before you submit your nomination. After you submit, it will no longer be editable.

Getting help

If you require further assistance completing your nomination, contact us by email or web chat or on 13 28 46.

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A. Program selection

Before you start your nomination, we need to first identify what type of entity is nominating.

You must select an individual entity type to proceed.

A.1. Program selection

You must select from a drop-down menu the program that you are applying for on behalf of your nominees. Remember that nominees cannot nominate themselves for a prize. If you have been provided with an invitation code, you will be able to enter it here which will select the program for you.

Select -

- PM Prizes – Prime Minister's Prize for Science – Team
- PM Prizes – Prime Minister's Prize for Innovation – Team

When you have selected the program, the following text will appear.

The Prime Minister's Prizes for Science are Australia's most prestigious awards for achievements in scientific research and research-based innovation, the practice of Aboriginal and Torres Strait Islander knowledge systems and excellence in science teaching.

There are 5 science prizes.

Science Prizes

- Prime Minister's Prize for Science ($250,000)
- Prime Minister's Prize for Innovation ($250,000)
- Malcolm McIntosh Prize for Physical Scientist of the Year ($50,000)
- Frank Fenner Prize for Life Scientist of the Year ($50,000)
- Prize for New Innovators ($50,000).

Each prize recipient receives a medallion, lapel pin, award certificate and prize money. Where we award the prize to a team, each member will receive a medallion, lapel pin, award certificate and an equal portion of the prize money.

You should read the grant opportunity guidelines before filling out this nomination. We recommend you keep the guidelines open as you are completing your nomination so you can refer to them when providing your responses.

You may submit your nomination at any time up until 5.00pm on the relevant closing date as outlined in section 6.4 of the grant opportunity guidelines. Please take account of time zone differences when submitting your nomination.

To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.

If more than one participant is working on your nomination at the same time you cannot save simultaneously. You should coordinate your entries to prevent losing your work.

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B. Eligibility

We will ask you the following questions to establish your nominees' eligibility for The 2027–29 Prime Minister's Prizes for Science – Science Prizes – Stage 1.

- Is the nomination for a team of up to 4 people?

When nominating a team, all members must meet all eligibility criteria and you must be able to demonstrate a collaboration for the nomination to be eligible.

You must answer yes to proceed.

- Are the nominees Australian citizens or permanent residents of Australia?

Nominees currently living or studying overseas are not precluded from being nominated.

You must answer yes to proceed.

- Are you nominating yourself for a prize?

You must answer no to proceed, a nominee cannot nominate themselves for a prize.

Have/has any the nominee(s) previously been a past recipient of:

- The Prime Minister's Prize for Science
- Prime Minister's Prize for Innovation
- Prime Minister's Prize for Aboriginal and Torres Strait Islander Knowledge Systems Prize
- Prime Minister's Prize for Excellence in Science Teaching in Primary Schools
- Prime Minister's Prize for Excellence in Science Teaching in Secondary Schools.

You must answer no to proceed. Past recipients of above prizes are ineligible for further prizes.

Have the nominees been nominated in more than one science prize category this year?

You must answer no to proceed to next section, a nominee/ team of nominees cannot be nominated in more than one prize category.

- Are either of the independent referees related to the nominees?

The nominees must not be related to the independent referees.

You must answer no to proceed.

- Have you contacted both independent referees and confirmed they are willing and able to provide a referee report if the nomination progresses to stage 2?

You must answer yes to proceed.

- Is one of the independent referees based overseas?

You must answer yes to proceed.

- Do either of the independent referees have a professional relationship with the nominees that would cause a conflict of interest that could unnecessarily bias the independence of the referees?

You must answer no to proceed.

- Are you or the supporters a close family member of the nominees?

The nominees must not be close family members of the nominator or supporters. A close family member is an individual considered part of the immediate family, such as a spouse, parent, child or sibling (including step-relatives).

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You must answer no to proceed.

- Have you contacted both supporters and confirmed they are willing and able to provide supporter statements and contact information if the nomination progresses to stage 2?

You must answer yes to proceed.

- Do you and the supporters have personal knowledge of the nominated achievement, and are able to offer informed opinions about its significance?

You must answer yes to proceed.

- Do either of the supporters have a role in the nominated project?

You must answer no to proceed.

- Do you hold professional qualifications in the same, or a closely related field as the nominees?

You must answer yes to proceed.

- Have you ensured the nominees are eligible and willing to be nominated and provide evidence necessary to support the nomination?

You must answer yes to proceed.

- Do both supporters work for a different organisation to you and the nominee?

You must answer yes to proceed.

Do all nominees hold an active position in research, academia or the private sector?

You must answer yes to proceed.

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C. Nominator address

C.1. Nominator street address

You must provide your street address.

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

C.2. Nominator postal address

You must provide your postal address.

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

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D. Nominator

You must provide your details as the nominator.

The nominator is the person authorised to act on behalf of the nominee.

Later in the form we will ask you to confirm the key contact for this nomination.

The key contact will receive all email communications regarding the nomination.

If these details change, inform us as soon as possible so emails can be redirected.

Title (Optional)

Given name

Family name

Post-nominals (optional)

Email address

Phone number and/or mobile number

Relationship to nominee

Position title (optional)

Organisation name

Web address

sample

E. Nominees

Nominees' details

Provide details of the nominees.

Team applications require a minimum of two nominees and a maximum of four nominees.

You will be required to attach a current CV, which must use the template provided on industry.gov.au for each nominee later in the form. Each CV must be no longer than 2 pages.

*To proceed from this section in the online portal, once information has been entered, click **Save** before selecting **Save and Continue**.*

E.1. Prize nominee

Title (optional)

Given name

Family name

Post-nominals (optional)

Email address

Phone number and/or mobile number

Secondary email address (optional)

Residential address

Gender

Date of birth

E.2. Nominee employment details

Name of organisation

Nominee's current position

Website address

Organisation address

E.3. Australian citizenship or permanent residency

Can you provide evidence that the nominees are Australian citizens or have permanent residency in Australia?

If your nomination is shortlisted, you will need to provide this evidence through a certified copy of a certificate of citizenship, birth certificate, passport, visa, etc with your Stage 2 nomination.

Drop down – yes, no. You must select yes to continue.

E.4. Social media

Does the nominee/s have social media account(s)?

Drop down – yes, no.

If yes, add details for each platform (up to a maximum of 5 platforms).

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Select social media platform

Drop down - Facebook, X (formerly Twitter), Instagram, YouTube etc

Social media handle

Limited to 200 characters including spaces and special characters.

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F. Achievement

You must provide information that summarises the nominees' achievements by answering the assessment criteria detailed in the guidelines.

If your nomination is ultimately successful, some details you provide will be published on the department's website and on GrantConnect. Published details include:

- names of the recipients
- name of their organisation(s)
- the nominees' achievement
- prize money awarded.

F.1. Field of achievements

You must provide the division, group and field of science in this section. The selected field of science should relate to the nominees' demonstrated achievements and their impacts as detailed in response to the assessment criteria.

*To assist you in your selections you can access the full **ANZSRC list** on the **Australian Bureau of Statistics** website.*

Division

Select the division for the nominee's field of research. This will shorten the list to assist you in selecting the correct field of research.

Group

Select the Group for the nominee's field of research. This will shorten the list to assist you in selecting the correct field of research.

Field of research

Select the field of research that best aligns with the demonstrated achievements and impact of the nominee's research.

F.2. Nominees' achievements

Please provide a short statement on the nominees' achievement.

Your response is limited to 120 characters including spaces and special characters.

F.3. Statement of science achievements and impacts

Provide a brief plain English statement summarising the nominees' science achievements and impacts.

Your response is limited to 1,500 characters including spaces and special characters.

F.4. Career interruptions

Has the nominee experienced career interruptions?

You must answer yes or no.

Provide a short statement summarising the nominee's career interruptions.

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What are career interruptions?
A nominee may have had one or more career interruptions, further details are defined in the Glossary in the grant opportunity guidelines.
Your response is limited to 1000 characters including spaces and special characters.

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G. Nominator statement

A nominator achievement summary is required to be submitted outlining the nominees' achievement and why they would be a good candidate for a particular science prize.

You must address all assessment criteria as outlined in the grant opportunity guidelines in the fields below. Use plain English when writing your responses.

The Science Prizes Committee will assess eligible nominations against the assessment criteria for each prize and compare them to other eligible nominations for that prize. Nominations must score a minimum of 50 per cent against each of the assessment criteria and will be competitively ranked. Only the highest-ranking nominations will be invited to Stage 2.

Provide a description of your relationship with the nominees.

Your response is limited to 300 characters including spaces and does not support formatting.

Provide a description of your authority and knowledge of the field.

Your response is limited to 300 characters including spaces and does not support formatting.

G.1. Prime Minister's Prize for Science

Assessment criterion 1

Demonstrated original and in-depth Australian research effort (10 points)

Demonstrate this by identifying the originality and depth of the research effort undertaken predominantly in Australia that underpins the nominated achievement.

For team nominations also describe:

- each member's contribution
- the benefits of the collaboration
- why the prize should be jointly awarded.

Your response is limited to 1,500 characters including spaces and special characters.

Assessment criterion 2

Demonstrated impact (10 points)

Demonstrate this by identifying the achievement's impact on its field of science and, where appropriate, more broadly.

Your response is limited to 1,500 characters including spaces and special characters.

G.2. Prime Minister's Prize for Innovation

Assessment criterion 1

Demonstrated commercialisation of scientific knowledge (10 points)

Demonstrate this by identifying the key research and development efforts involved in innovatively translating scientific knowledge into a commercially available product, process or service.

Include details of the underlying research and the innovation pathway leading to successful commercialisation, including:

- the roles and contributions of those involved

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- the competitive landscape and how the innovation benchmarks against this
- research outcomes
- capital investments and grant funding
- intellectual property protections granted
- relevant regulatory approvals
- commercial arrangements, such as licencing.

For team nominations also describe:

- each member's contribution
- the benefits of the collaboration
- why the prize should be jointly awarded.

Your response is limited to 1,500 characters including spaces and special characters.

Assessment criterion 2

Demonstrated value and benefit to Australia (10 points)

Demonstrate this by detailing the direct and indirect economic, social and, where relevant, environmental benefits of the innovation to Australia, such as:

- employment outcomes for Australia
- the value of sales, tax revenues and other financial returns
- royalty streams to the host research organisation
- new partnerships and synergies
- the value of its public good
- any environmental benefits.

Include details of other benefits of the innovation process, such as:

- pathways for further research and development
- PhD student involvement in the research programs
- any unexpected outcomes.

Your response is limited to 1,500 characters including spaces and special characters.

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H. Nomination finalisation

You must answer the following questions and add any supporting documentation required.

H.1. Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Refer to section 10.2 of the grant opportunity guidelines for further information on your conflict of interest responsibilities.

If yes, describe the perceived or existing conflicts of interest.

Your response is limited to 750 characters including spaces and does not support formatting.

If yes, describe how you anticipate managing this conflict.

Your response is limited to 750 characters including spaces and does not support formatting.

H.2. Additional information

The total of all attachments cannot exceed 50 MB. Filenames should only include letters or numbers and should be fewer than 40 characters.

You should attach additional supporting documentation here. You should only attach documents that we have requested.

Individual files must be smaller than 25 MB, and be one of the following types: doc, docx, rtf, pdf, xls, xlsx, csv, jpg, jpeg, png, gif.

Filenames should only include letters or numbers and should be fewer than 40 characters.

- a current two-page CV for each nominee.

Nominators must use the template provided on industry.gov.au.

Any information exceeding two pages will not be considered.

The CV must be saved using the name of the nominee in the following format: lastname_firstname_CV.

The CV should include reference to up to four patents and/or up to four key articles or peer reviewed publications that are directly relevant to the nomination. Where the nominee is a joint author, the citation should note the nominee's contribution.

H.3. Program feedback

Your responses help us improve the design and delivery of programs. They will not affect the assessment or outcome of this application.

How did you hear about the grant opportunity?

You must select from a drop-down menu.

Did you read the grant opportunity guidelines?

You must select from a drop-down menu.

How useful were the guidelines in completing your application?

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We welcome any additional feedback on the guidelines.

Your response is limited to 750 characters including spaces and does not support formatting.

How satisfied were you with the process of applying for this grant?

You must select from a drop-down menu.

We welcome any additional feedback on the application process

Your response is limited to 750 characters including spaces and does not support formatting.

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I. Declaration

To submit your nomination, you will be required to agree to the following declaration.

I.1. Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science and Resources (the department) will use the information I provide in accordance with the following:

Australian Government Data and Digital Strategy

Commonwealth Grants Rules and Principles

grant opportunity guidelines

applicable Australian laws.

Accordingly, I understand that the department may collect, use and share my personal information provided in this nomination within this department and other government agencies:

a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful nominees
b. to facilitate research, assessment, monitoring and analysis of other programs and activities
c. for the purposes of due diligence, preventing, detecting, investigating or dealing with suspected fraud in nominations and related processes

unless otherwise prohibited by law.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual prizes in the public domain, including on the department's website, unless otherwise prohibited by law.

I.2. Nominator declaration

I declare, as the nominator or on behalf of the nominator, that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare, as the nominator or on behalf of the nominator, that to the best of my knowledge, the person I am nominating has not taken any actions that will bring the Prizes, the department or the Australian Government into disrepute.

I declare that the information contained in this nomination together with any statement provided including those developed using artificial intelligence or other automated process is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the nomination process, consult with other government agencies, including state and territory government agencies, about the nominator's claims and may also engage external technical or financial advisors to advise on information provided in the nomination.

I agree to participate in the periodic evaluation of the services undertaken by the department.

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I approve the information in this nomination being communicated to the department in electronic form.

I acknowledge that if the department is satisfied that any statement made in a nomination is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding a nomination from further consideration; withdrawing an offer of funding; using the information contained in the nomination for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the nominees and acknowledge that this is the equivalent of signing this nomination.

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