



Australian Government
**Department of Industry,
Science and Resources**

Ministerial Submission
MS25-001574

FOR ACTION – Establishing the Artificial Intelligence Safety Institute

TO: Minister for Industry and Innovation; Minister for Science

CC: Assistant Minister for Science, Technology and the Digital Economy

TIMING

Important: by 8 December 2025 to progress work to establish the AI Safety Institute.

Recommendation

- That you note the department’s approach to establishing the AI Safety Institute (see Attachment A).

Noted / Please discuss

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Noted / Please discuss

Signature

Date: / /2025

KEY POINTS

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- The Albanese Government will announce its decision to establish the AISI on 25 November 2025. This will reaffirm Australia's commitment to collaborate with international partners on AI safety as a signatory to the Bletchley Declaration, the Seoul Declaration, and the Paris Statement.
- The National AI Plan is scheduled for release on 2 December 2025. The National AI Plan will announce the Government's position on the regulation of AI with the establishment of the AISI a key element of Australia's regulatory approach to AI.
- The department is well-progressed in its planning for the AISI, including structure and governance arrangements, procurement of information, communications and technology (ICT) systems, and recruitment s47C

Announcing the Government's decision to establish an Australian AISI

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and advice from your office.

- At your office's request, we provided a list of stakeholders with potential interest in the AISI, a draft media release and draft talking points on 20 and 21 November 2025 to support the announcement of the AISI.
- The announcement will take place in AI Week and coincides with the Australian Industry Group's (Ai Group) 'AI in Action-Shaping the Future of Australian Industry' event at the National Press Club.

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Approach to establishing the AISI

- The AISI Establishment Plan Overview (see [Attachment B](#)) highlights the priority actions planned to operationalise the AISI. This includes organisational design, staffing and recruitment, product development, ICT (testing) capability, stakeholder engagement, and communications.
- Some elements of the AISI are in place, including foundational elements of its upstream risk and downstream harm monitoring functions, as well as its international AI safety engagement function. Remaining components will become operational as procurement of ICT systems and merit-based recruitment are completed. These processes will take several months, noting that progress will slow down over the December–January holiday period. Some of the more complex elements, such as the commencement of in-house testing capability for frontier AI, will be operational by 30 April 2026.
 - Recruitment for AISI positions will follow established procedures for APS employees and, once employed, they will be bound by the requirements that apply to all APS employees, including in relation to security and conflicts of interest.

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- ICT procurement will be undertaken in accordance with the rules and guidance set out by the Digital Transformation Agency. Processes will adhere to the requirements of the *Public Governance, Performance and Accountability Act 2013* (PGPA Act) and the Protective Security Policy Framework. Technology and Digital Policy Division is working closely with CIO Division on this process.
- Engagement with international partners, industry, academia, and across government to build awareness of the AISI will commence immediately. This will be strengthened by Australia’s participation in the upcoming meeting of the International Network of AI Safety Institutes on 4–5 December 2025, held on the sidelines of the Neural Information Processing Systems (NeurIPS) conference in San Diego, USA.

Progressing priority AI safety workstreams

- The department will immediately progress several priority AI safety workstreams to maintain momentum between the announcement of the AISI and its official commencement.
 - The department will continue work with the International Network of AI Safety Institutes, deliver AI safety research, and monitor emerging AI capabilities and risks.

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CONSULTATION

- National AI Centre; Chief Information Officer Division; Chief Operating Officer Division.

Clearance Officer

Simon Writer

Head of Division

Technology and Digital Policy Division

Mob: s22

Clearance Date: 24 November 2025

Contact Officers:

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Manager, AI Law Design and Policy

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ATTACHMENTS

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B. AISI Establishment Plan Overview

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ATTACHMENT B

AI SAFETY INSTITUTE ESTABLISHMENT PLAN OVERVIEW

Objective

Establish the AI Safety Institute (AISI) within the department, delivering a trusted, technically rigorous capability for monitoring, testing, and facilitating information sharing on emerging AI capabilities, risks and harms.

Timeline & Key Milestones

AISI activities: From set-up to launch	Dependencies / Risks
Week 1 - 24 November	
<i>AISI public announcement 25 November</i>	
<ul style="list-style-type: none"> • Brief Minister and Assistant Minister on AISI set up approach • Establish AISI establishment Project Board • Establish AISI project management team • Develop AISI establishment plan • Recruitment planning (including SES B1) • AISI talking points (including holding lines ahead of announcement) • Prioritise BAU and AISI activities 	s47C
Month 1 - December	
<i>National AI Plan announcement 2 December</i>	
<ul style="list-style-type: none"> • s47C • Targeted external SES engagement on AISI announcement • Co-design AISI deliverables 	s47C
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<ul style="list-style-type: none"> • Begin onboarding technical and non-technical staff • Set up ICT infrastructure • Establish AI testing capability • s47C 	Recruitment interest Technical onboarding IT procurement Collaboration across DISR (e.g. CIOD, HR, TDPD)
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<ul style="list-style-type: none"> • Finalise onboarding of technical staff • Operationalise AI testing capability 	ICT operationalisation and security risks s47C

Key Activities

- Governance
 - Establish the AISI establishment Project Board.
 - Define scope, objectives, risk, assumptions, and key performance indicators.
 - Design monitoring and evaluation framework.
 - Confirm budget, resources, roles and responsibilities.
 - Identify support roles across HR, IT, Communications, and Property.
- Operationalisation
 - Recruit technical and non-technical staff, prioritising technical experts to begin assessing the risks and capabilities of frontier AI models.
 - Recruit SES Band 1
 - Procure and implement ICT.
- Engagement and communication
 - Align engagement and communication activities with the implementation of the National AI Plan.

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