# YOUR COMPANY LETTERHEAD HERE

**TO WHOM IT MAY CONCERN**

Herewith, the undersigned,

Your Name:

Your Position:

Your Company:

Address:

Country:

Phone:

Fax:

indicates that these [here insert type of sample, water/sediment/biota/food/beverage etc] samples are for in-vitro analysis at the National Measurement Institute (NMI) at 105 Delhi Road, North Ryde NSW 2113, Australia, which is an approved place for the performance of Quarantine (Approval Number N2429 and associated co-located QAPs). Valid AQIS import permit **IP12010837** accompanies this consignment. To the best of my knowledge, these samples do not contain pathogens which may be harmful to humans, animals or plants.

[your signature here]

Name

Title

Date