



## SAFETY STAKEHOLDER GROUP MEETING 1 22 OCTOBER 2018

Level 25 St Martins Tower  
44 St Georges Terrace, Perth WA  
10:00 – 13:00

| When          | What   | Who         |
|---------------|--|-------------|
| 10:00 – 10:10 | <b>1. Welcome and Overview of Safety Review</b>  | Chair       |
| 10:10 – 10:30 | <b>2. Member introductions</b><br><i>Discuss your role and your interest in offshore safety</i>  | SSG members |
| 10:30 – 11:00 | <b>3. Safety Review Terms of Reference</b><br><i>Outline scope of the review</i>   | Chair       |
| 11:00 – 11:30 | <b>4. Senate Inquiry into WHS of Offshore Workers</b><br><i>Discuss findings and recommendations of the Committee report</i>           | SSG members |
| 11:30 – 11:45 | <b>5. Safety Workshop outcomes</b><br><i>Discuss outcomes of the Melbourne (August) workshop and upcoming Perth workshop (October)</i> | Chair       |
| 11:45 – 12:00 | <b>Working lunch served and quick break</b>  |             |
| 12:00 – 12:30 | <b>6. Safety Review – Plan and Timeframes</b><br><i>Overview of next steps including how and when the SSG will be engaged</i>          | Chair       |
| 12:30 – 12:55 | <b>7. Safety Culture</b><br><i>Discuss your views, vision and principles of good safety culture</i>                                    | SSG members |
| 12:55 – 13:00 | <b>8. Meeting Close and Next Meeting</b>   | Chair       |

## Welcome and Introductions

- The Chair welcomed attendees to the first Safety Stakeholder Group (SSG) meeting, and provided an overview of the purpose of the Safety Review and the agenda for the meeting.
- Attendees included: DIIS (Chair), APPEA, Quadrant Energy, IADC, ACTU, Health and Safety Representative, the Department of Jobs and Small Business, AMSA, WorkSafe Victoria, NSW Resources Regulator, and NOPSEMA.
- Apologies from: WA Department of Mines, Industry Regulation and Safety.

## Safety Review Terms of Reference

- The Chair provided an outline of the role of the SSG and SSG Objectives ([Attachment 1](#)), and sought feedback from members on the SSG Objectives and Safety Review [Terms of Reference](#).
- There was discussion about the establishment of the SSG and members indicated their support for a collaborative and active engagement approach.
- Queries were raised about the process for undertaking the Safety Review, noting that the current Safety Regulations have not been comprehensively reviewed since its commencement in 2010. The Chair provided an outline of the process for undertaking the review, including the use of the SSG, discussion and policy papers, expert advice where appropriate and a significant stakeholder engagement process. The Chair also emphasised the need to remain flexible and the role of the SSG to assist in guiding this process.
- Further discussion was held on the stakeholder engagement process for the review, and the Chair welcomed ideas on engagement strategies to ensure effective consultation with all stakeholders, in particular the offshore workforce.
  - *The department undertook to consider methods of engagement to assist involvement of stakeholders in the review, including the offshore workforce.*
- No objections were raised by members regarding the SSG Objectives and the Safety Review's Terms of Reference.

## Safety Inquiry into WHS of Offshore Workers

- There was some discussion seeking to clarify the rationale and context behind some of the recommendations made in the [Senate Committee report](#).
- The Chair confirmed that the department will consider the submissions and transcripts acquired during the Senate Inquiry as part of the Safety Review.
- Discussion was held on whether the review will be undertaken on the basis that the current regime is fundamentally effective. The Chair noted that the Government is yet to respond to the Inquiry report. Further noting that it is due to be tabled by mid-November. The Chair also drew the SSG's attention to the Government Senators' Dissenting Report that concluded that a compelling case had not been established by the inquiry for substantial change to Australia's regime. Reflecting the Government's view, the Chair advised that the starting point for the review is to examine the current regime and consider what could work better, rather than starting from a blank slate.

## Safety Workshop Outcomes

- The Chair outlined the outcomes of the Safety Workshop held in [Melbourne in August 2018](#) and noted that the Perth stakeholder workshop was to be held that afternoon (22 October).
- There was general reflection by members that the Inquiry findings generally align with the outcomes of the Melbourne Safety Workshop, and discussion on some of the specific issues

raised during the workshop, including safety cases, training and objective-based approach to regulation.

- The Chair clarified that the ranking of issues undertaken during the Melbourne workshop was simply to facilitate discussion across the tables at the workshop. The Chair emphasised that all issues raised during the workshops will be considered during the review process.

### **Safety Culture**

- The Chair opened a discussion on safety culture and sought views on what makes a good safety culture, the role of workers, unions, companies and government in building a positive culture and what can be done to improve safety culture.
- Members shared their views on safety culture, including: safety culture is the sum total of everyone's views and commitment to safety; everyone has a role to play; policy approaches can influence safety culture and organisational leadership plays an important role in generating safety cultural change.
- There was agreement among members that safety culture is difficult to legislate and is influenced by a number of factors, including the regulatory regime.
  - *Members agreed that practical suggestions on how to influence and promote good safety culture should be shared and considered at a future SSG meeting.*
- Discussion was held on mental health as an important area relating to the safety of workers. The Chair confirmed that this issue will be considered as part of the Safety Review.

### **Safety Review – Plans and Timeframes**

- The Chair outlined the next steps for the Safety Review, including the development of the discussion paper and consideration by the SSG of the paper in parts over the next two SSG meetings.
- The Chair thanked members for attending the first meeting and proposed that the second SSG meeting be held in the week commencing 10 December 2018 in Melbourne.

## **Review of the Occupational Health and Safety Regime for Workers involved in Offshore Petroleum Operations in Commonwealth Waters**

### **Safety Stakeholder Group (SSG) Objectives**

#### **Project Objective:**

The Department of Industry, Innovation and Science is undertaking a review of the occupational health and safety (OHS) regime for workers involved in offshore petroleum operations in Commonwealth waters. This review will ensure that the regime provides an effective framework for securing the occupational health and safety of persons engaged in offshore petroleum operations, and represents leading practice that promotes and delivers safe activities.

#### **Role:**

The SSG is an important avenue for consultation with key stakeholders. It will allow a broad range of perspectives and views to be taken into account when considering issues and policy options.

#### **Members:**

There will be a diverse range of participants in the SSG, with involvement from government (Commonwealth, state and territory), the workforce, industry and the offshore regulator.

- Department of Industry, Innovation and Science (DIIS) (Chair)
- National Offshore Petroleum Safety and Environmental Management Authority (NOPSEMA)
- Department of Jobs and Small Business
- Australian Maritime Safety Authority (AMSA)
- State and Northern Territory jurisdictions
- Australian Petroleum Production and Exploration Association (APPEA)
- An offshore oil and gas operator
- International Association for Drilling Contractors (IADC)
- Australian Council of Trade Unions (ACTU)
- Health and Safety Representative (HSR)

The SSG shall comprise of one representative from each member, or a number otherwise agreed by the Chair (DIIS). These representatives must be appropriately skilled to speak to the objectives and terms of reference of the review. The SSG is constituted so that all relevant significant interests have an opportunity to be represented. Nominated participating members, if unable to attend a meeting, may arrange for an appropriate substitute by notifying the Secretariat.

#### **Objectives:**

The SSG will serve as a consultation group, not a decision making body, to allow ideas and issues to be tested and discussed through information sharing and constructive engagement. SSG members will:

- participate voluntarily and agree to engage in discussions in a constructive and professional manner;

- raise appropriate and relevant (in-scope) matters in meetings in relation to offshore occupational health and safety;
- keep their own employees/members/workgroup informed, where appropriate, of the review's progress, including deadlines for submissions and opportunities for engagement in public consultation processes; and
- note that discussions in the meetings do not indicate formal policy or legislative approval from the Commonwealth Government.

**Governance:**

The SSG will be chaired by a representative from DIIS. The Chair is responsible for ensuring the SSG functions properly - that all relevant matters are discussed, there is full participation, and assisting in the resolution of issues and conflicting views. The duration and frequency of meetings will be decided by the Chair.

DIIS will provide secretariat support to the Chair and the SSG to ensure meetings are effectively organised and minuted. The Secretariat will be responsible for producing a summary of the outcomes of the meeting within 2 weeks of the meeting date for circulation as a draft record.

**Confidentiality:**

Members are to be aware that some parts of the meetings of the SSG, including agenda material, may be deemed confidential and should not be publicly released.

**Privacy:**

DIIS is bound by the Australian Privacy Principles outlined in Schedule 1 of the *Privacy Act 1988* (Cth) which regulates how entities may collect, use, disclose and store personal information. DIIS may provide a Privacy Collection Statement to members for the purposes of undertaking the offshore safety review if required.

**Budget:**

Face-to-face meetings of the SSG will be kept to a minimum, with meetings and communication within the group predominantly conducted via email and teleconference to reduce costs.

Costs for travel, accommodation and time spent in attending SSG meetings and out-of-session consultation will be met by members or their nominating organisations.