

THE AUSTRALIAN INSTITUTE OF ABORIGINAL AND TORRES STRAIT ISLANDER STUDIES

Section 1: Agency overview and resources	61
1.1 Strategic direction	61
1.2 Agency resource statement.....	64
1.3 Budget measures.....	64
Section 2: Outcomes and planned performance	65
2.1 Outcomes and performance information	65
Section 3: Explanatory tables and budgeted financial statements	71
3.1 Explanatory tables	71
3.2 Budgeted Financial Statements.....	72

THE AUSTRALIAN INSTITUTE OF ABORIGINAL AND TORRES STRAIT ISLANDER STUDIES (AIATSIS)

Section 1: Agency overview and resources

1.1 STRATEGIC DIRECTION

Our Vision

To provide leadership and excellence in promoting, facilitating and undertaking high quality research, publishing, ethical handling of collections and establishing best practice in both Aboriginal and Torres Strait Islander Studies and cultural heritage management.

The Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) has the following functions under *the Australian Institute of Aboriginal and Torres Strait Islander Studies Act 1989*:

- to undertake and promote Aboriginal and Torres Strait Islander studies;
- to publish the results of Aboriginal and Torres Strait Islander studies and to assist in the publication of the results of such studies;
- to conduct research in fields relevant to Aboriginal and Torres Strait Islander studies and to encourage other persons or bodies to conduct such research;
- to assist in training persons, particularly Aboriginal persons and Torres Strait Islanders, as research workers in fields relevant to Aboriginal and Torres Strait Islander studies;
- to establish and maintain a cultural resource collection consisting of materials relating to Aboriginal and Torres Strait Islander studies;
- to encourage understanding, in the general community, of Aboriginal and Torres Strait Islander societies;
- such other functions as are conferred on AIATSIS by *the Australian Institute of Aboriginal and Torres Strait Islander Studies Act 1989*; and
- to do anything else that is incidental or conducive to the performance of any of the preceding functions.

AIATSIS Budget Statements

Our vision, as reflected in the three year AIATSIS Corporate Plan, July 2008 – July 2010, has the following outputs:

Research: To provide leadership and excellence in promoting, facilitating and undertaking high quality research in Australian Indigenous Studies.

Dissemination of Information: To create, develop and disseminate a diverse range of publications and services about Australian Indigenous cultures and to promote and market the products, services and capacity of AIATSIS.

Collection development and management: To develop, maintain and preserve well documented archives and collections and to maximise access to these, particularly by Indigenous peoples, in keeping with appropriate cultural and ethical practices.

Current challenges facing AIATSIS at the corporate level include:

- establishing a strong regime of conducting evidence-based research supporting policy development by government;
- preserving the cultural heritage of Aboriginal and Torres Strait Islander peoples; and
- maintaining commensurate levels of service in relation to requests for access and information generated from the academy, the Aboriginal and Torres Strait Islander community, and the general public.

At the programmatic level, AIATSIS is managing the following challenges:

- While AIATSIS is committed to maintaining a highly skilled and committed workforce, the ready availability of suitably qualified technicians in various specialised fields is limited and subject to competition from other like Institutions.
- The temperature and humidity controlled vaults housing the collections and rare books can only slow the deterioration process, not reverse it. Given the current rate of obsolescence in analogue and other dated technologies, preliminary estimates conclude that these technologies will be completely obsolete within a maximum period of 15 years. As a consequence, significant parts of the collections currently recorded on these formats may not be digitised in time and thus, become permanently inaccessible.
- The imperative of the AIATSIS Aboriginal Studies Press (ASP™) is to publish a minimum of six works per annum. For both sales revenue and overall profile purposes within the industry, AIATSIS endeavours to publish at least one or two books written by higher profile authors. This is a necessary requirement for ASP to remain - in both cultural and commercial terms - relevant, competitive and viable in the longer term.

The Library and Audio-visual Archives programs are required to maintain a continual rate of acquisitions in order to build and develop the collections at a national standard.

A further challenge for AIATSIS concerns the tension between the ongoing need to publicise and promote the AIATSIS outcome namely *“The promotion of knowledge and understanding of Australian Indigenous cultures, past and present”* and the subsequent effect in increasing user demand in terms of access to programs.

The greatest challenge for the Research Program is complicated by:

- the number of areas in need of research is continually growing;
- the number of researchers and funding for research grants is decreasing; and
- the need to maintain a critical mass of senior researchers and a commensurate number of support staff. The strengths of senior staff are not fully developed because of the demands to fulfil the full range of research duties.

Current opportunities include:

- developing evidence-based research to address knowledge gaps in relevant government policies and programs;
- building research networks that include government departments and create bridges to assist in generating better quality policy development;
- encouraging community-based and ethically structured research projects;
- increasing access and repatriation of cultural and heritage items to Aboriginal and Torres Strait Islander communities;
- sourcing potential manuscripts for publication from the Institute Members base;
- creation of a trust fund to finance acquisitions to the AIATSIS Archives;
- fee for service use of scanners;
- generating opportunities for additional revenue through digitisation;
- increasing the level of Indigenous representation amongst AIATSIS Membership;
- building better relationships with key stakeholders; and
- publicising and marketing research outcomes.

1.2 AGENCY RESOURCE STATEMENT

Table 1.1 shows the total resources from all origins. The table summarises how resources will be applied by outcome and by administered and departmental classification.

Table 1.1: CAC Act Body AIATSIS resource statement – Budget estimates for 2008-09 as at Budget May 2008

Source	Estimate of prior + year amounts available in 2008-09 \$'000	Proposed at Budget = 2008-09 \$'000	Total Estimate 2008-09 \$'000	Estimated Available Appropriation 2007-08 \$'000
Opening Balance/Reserves at Bank	7,604		7,604	6,442
REVENUE FROM GOVERNMENT				
Ordinary Annual Services¹				
Outcome 1: The promotion of knowledge and understanding of Australian Indigenous cultures, past and present.		11,918	11,918	11,801
Total ordinary annual services		11,918	19,522	18,243
Total Annual Appropriations		11,918	19,522	18,243
FUNDS FROM OTHER SOURCES				
<i>Interest</i>		406	406	345
<i>Sale of goods and services</i>		700	700	670
<i>Other</i>		2,500	2,500	2,200
Total		3,606	3,606	3,215
Total net resourcing for Agency		15,524	23,128	27,900

¹ Appropriation Bill (No.1) 2008-09

² Appropriation Bill (No.2) 2008-09

AIATSIS is not directly appropriated as it is a CAC Act body. Appropriations are made to FMA Agency Innovation, Industry, Science and Research, which are then paid to AIATSIS and are considered 'departmental' for all purposes. All figures are GST exclusive.

Third Party Drawdowns from and on behalf of other agencies

AIATSIS has no Third Party Drawdowns from and on behalf of other agencies.

1.3 BUDGET MEASURES

Budget measures are detailed in Budget Paper No. 2.

Table 1.2: Agency 2008-09 Budget measures

AIATSIS has no new Budget measures for 2008-09 therefore Table 1.2 is not presented.

Section 2: Outcomes and planned performance

2.1 OUTCOMES AND PERFORMANCE INFORMATION

The Australian Government requires agencies to measure their intended and actual performance in terms of outcomes. Government outcomes are the results, impacts or consequences of actions by the Government on the Australian community. Agencies are required to identify the output groups which demonstrate their contribution to Government outcomes over the coming year.

Each outcome is described below by output groups, specifying the performance indicators and targets used to assess and monitor the performance of AIATSIS in achieving government outcomes.

2.1.1 Outcome 1: The promotion of knowledge and understanding of Australian Indigenous cultures, past and present.

Outcome 1 Strategy

AIATSIS is an independent statutory authority created by the *Australian Institute of Aboriginal and Torres Strait Islander Studies Act 1989* (the Act). It is governed by its own Council, which has a majority of Aboriginal and Torres Strait Islander members. The role of AIATSIS is stated in Section 5 of the Act. The strategies and challenges dealt with under this outcome are detailed at 1.2.

Outcome 1 Resource statement

Table 2.1 provides additional detail of Budget appropriations and the total resourcing for Outcome 1.

Table 2.1: Total resources for Outcome 1

	2008-09 Total estimate of available resources \$'000	2007-08 Estimated actual \$'000
Outcome 1: The promotion of knowledge and understanding of Australian Indigenous cultures, past and present.		
Output Group 1.1: Research		
Departmental Output Research	2,928	2,913
Revenues from other sources	857	768
Subtotal for Output Group 1.1	3,785	3,681
Output Group 1.2: Dissemination of Information		
Departmental Output Dissemination of Information	911	940
Revenues from other sources	400	311
Subtotal for Output Group 1.2	1,311	1,251
Output Group 1.3: Collection Development and Management		
Departmental Output Collection Development and Management	8,079	7,948
Revenues from other sources	2,349	2,136
Subtotal for Output Group 1.3	10,428	10,084
Total resources for Outcome 1	15,524	15,016

	2008-09	2007-08
Average staffing level (number)	98	103

Note: Departmental Appropriation splits and totals, by outcome and output, are indicative estimates and may change in the course of the budget year as government priorities change.

Contributions to Outcome 1

Output Group 1.1: Research

Output Group 1.1: Research
<p>AIATSIS conducts research in fields relevant to Aboriginal and Torres Strait Islander Studies and encourages other persons or bodies to do the same. AIATSIS Research activities contribute to Outcome 1 through:</p> <ul style="list-style-type: none">• the development of understanding of Indigenous cultures and societies in contemporary and historical contexts;• the investigation of the key factors that impact on Indigenous peoples' health and wellbeing;• the analysis of the engagement of Indigenous peoples with government policies and programs; and• the development of greater understanding of Indigenous peoples relationship to country and contributions to the management of land and waters. <p>The research activities of AIATSIS are organised around eight key areas of research focus. This organisational design ensures strategic research interventions and the effective coordination of limited research resources in areas of strength and expertise. They are:</p> <ul style="list-style-type: none">• Indigenous country and governance;• Native title and traditional ownership;• Indigenous governance and government;• Country management;• Indigenous social and cultural wellbeing;• Indigenous health and wellbeing;• Education and cultural transmission; and• Indigenous language and cultural expression. <p>The research output of AIATSIS contributes directly to knowledge and understanding of Indigenous peoples in Australia, and worldwide. This direct impact is achieved through the following strategies:</p> <ul style="list-style-type: none">• carrying out innovative and strategic research projects across targeted areas of research focus;• conducting research of relevance to Indigenous peoples and influencing policy and practice;• improving and increasing the information base available in Indigenous studies;• contributing to the development of Indigenous Researchers and maximising the involvement of Indigenous people in the research activities of AIATSIS;• communicating the results of research in diverse formats for a variety of audiences;• ensuring the quality and independence of the research outputs and products;• facilitating research by others through a research grants program, visitors program and other public programs; and• providing leadership in the development and maintenance of best and ethical practice in research with Indigenous people.

AIATSIS Budget Statements

AIATSIS carries out these strategies by employing Research Fellows, hosting visiting researchers, communicating the results of research, conducting public events and by offering research grants.	
Key Performance Indicators	2008-09 Target
<i>Quality</i>	
Compliance with National Research Priorities.	80 per cent.
Successful peer review of research papers.	2 per full time equivalent Research Fellow.
Percentage of grants involving Indigenous researchers or collaborators.	60 per cent.
<i>Quantity</i>	
Number of research products.	40
Number of external attendees at AIATSIS research seminars and events.	600
Number of Indigenous researchers.	2

Output Group 1.2: Dissemination of Information

Output Group 1.2: Dissemination of Information	
<p>Aboriginal Studies Press (ASP™) is the publishing arm of AIATSIS.</p> <p>ASP™ publishes outstanding writing in selected genres that both reflect and promote a greater understanding of Australian Indigenous cultures and peoples, including Aboriginal Studies.</p> <p>ASP™ publishes the results of research into Indigenous issues, and a range of academic disciplines such as anthropology and archaeology, health, education and history, native title and land rights, as well as general interest books such as auto/biography and life stories, and a number of reference materials. ASP™ products also include select music on CD and film on DVD.</p>	
Key Performance Indicators	2008-09 Target
<i>Quality</i>	
Support the authors prior to publication.	100 per cent contracted authors.
Personal response to unsolicited approaches. (supports free downloadable information)	minimum 25.
Reinforcement of ASP as leading Indigenous publisher.	2 reviews per published title.
Improved breadth of dissemination of materials.	20 per cent.
<i>Quantity</i>	
Number of new titles published.	6
Number of editions of Australian Aboriginal Studies journal.	2
Number of publications made available as e-books.	20
Number of Annual Reports produced.	1

Output 1.3: Collection Development and Management

Output 1.3: Collection Development and Management	
<p>AIATSIS collections include printed and audiovisual material (film, video, recorded sound, photographs), artwork and artefacts.</p> <p>The Audiovisual Archives maintain, develop and document AIATSIS photographic, audio and visual archives to international standards.</p> <p>The Library collects materials relating to Australian Indigenous studies in print format including published and unpublished materials. Documentation of materials is in accordance with standard bibliographic practices and with Indigenous cultural practices.</p> <p>Access to collection material is provided in a culturally appropriate manner and in accordance with any access conditions agreed with depositors. Materials are stored in climate controlled vaults, including acclimatisation and isolation rooms, in the AIATSIS building.</p>	
Key Performance Indicators	2008-09 Target
<i>Quality</i>	
Collections stored to world's best practice.	All collection materials suitably stored.
Enhanced client awareness and satisfaction with the collection based services provided by AIATSIS.	Positive feedback from clients via comments form.
Maintain quality and currency of AIATSIS Website.	AIATSIS will review Web pages at minimum intervals of three months and incorporate relevant questions in our client satisfaction survey form.
New collection deposits assessed in a timely manner.	All new collection materials are initially assessed within three weeks of receipt.
<i>Quantity</i>	
Number of enquires/requests received.	2,820
Number of people who accessed collections on-site.	1,045
Number of finding aids completed.	37
Number of Documentation Guides produced.	160

Section 3: Explanatory tables and budgeted financial statements

Section 3 presents budgeted financial statements which provide a comprehensive snapshot of agency finances for the budget year 2008-09. It explains how budget plans are incorporated into the financial statements and provides further details of the reconciliation between the agency and outcome resource statements, movements in administered funds, special accounts and government Indigenous expenditure.

3.1 EXPLANATORY TABLES

3.1.1 Reconciliation of total available appropriation and outcomes

AIATSIS is a CAC Act body and not required to include Table 3.1.1.

3.1.2 Movement of administered funds between years

AIATSIS has no administered funds therefore Table 3.1.2 is not presented.

3.1.3 Special Accounts

AIATSIS has no special accounts therefore Table 3.1.3 is not presented.

3.1.4 Australian Government Indigenous Expenditure

All AIATSIS expenditure is in support of Indigenous activities.

Table 3.1.4: Australian Government Indigenous Expenditure

Outcome	Appropriations				Other \$'000	Total \$'000	Output Group (G)
	Bill No. 1 \$'000 (A)	Bill No. 2 \$'000 (B)	Special Approp \$'000 (C)	Total Approp \$'000 (D)			
Agency AIATSIS							
Outcome 1							
AIATSIS							
Departmental 2008-09	11,918	-	-	11,918	3,606	15,524	15,524
Departmental 2007-08	11,801	-	-	11,801	3,215	15,016	15,016
Total Outcome 2008-09	11,918	-	-	11,918	3,606	15,524	15,524
Total Outcome 2007-08	11,801	-	-	11,801	3,215	15,016	15,016
Total Departmental 2008-09	11,918	-	-	11,918	3,606	15,524	15,524
Total Departmental 2007-08	11,801	-	-	11,801	3,215	15,016	15,016
Total AGIE 2008-09	11,918	-	-	11,918	3,606	15,524	15,524
Total AGIE 2007-08	11,801	-	-	11,801	3,215	15,016	15,016

3.2 BUDGETED FINANCIAL STATEMENTS

3.2.1 Differences in agency resourcing and financial statements

AIATSIS resourcing statement Table 1.1 is directly comparable to the budgeted financial statements for 2008-09.

3.2.2 Analysis of budgeted financial statements

The factors affecting the estimates from 2007-08 to 2008-09 are the continuation of the funding of the digitisation of AIATSIS collections and an anticipated increase in consultancy revenue. Extension of the digitisation program until 2010-11 will increase appropriation revenue and operating expenses by about \$3.3 million per annum from 2008-09. Funding for this purpose has previously been included in the forward estimates for 2008-09.

Revenue in 2008-09 is expected to be higher than 2007-08, in particular revenue generated through consultancies. The forward estimates show stabilisation of revenue from the provision of consultancy services.

Other increase in Revenue includes interest and goods and services. The increase in interest rates and increased cash on hand is expected to provide a small increase in the amount of interest earned. The increase in goods and services is expected through increased sales of publications and other services such as photocopying.

Expenses increased primarily as a consequence of the increase in salary rates for 2008-09 negotiated under the Agency Agreement 2007-11.

There are no significant changes expected to the underlying base appropriations across the budget and forward estimates.

3.2.3 Budgeted financial statements tables

**Table 3.2.1: Budgeted departmental income statement
(for the period ended 30 June)**

	Estimated actual 2007-08 \$'000	Budget estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
INCOME					
Revenue					
Revenues from Government	11,801	11,918	12,231	12,811	9,495
Goods and services	600	700	700	700	700
Interest	345	406	472	472	460
Other	2,200	2,500	2,500	2,500	1,763
Total revenue	14,946	15,524	15,903	16,483	12,418
Gains					
Sale of assets	70	-	-	-	-
Total gains	70	-	-	-	-
Total income	15,016	15,524	15,903	16,483	12,418
EXPENSE					
Employees	9,339	10,411	10,788	11,358	6,295
Suppliers	3,647	3,166	3,175	3,185	4,290
Grants	700	700	700	700	600
Depreciation and amortisation	1,330	1,247	1,240	1,240	1,233
Total expenses	15,016	15,524	15,903	16,483	12,418
Surplus (deficit) attributable to the Australian Government	-	-	-	-	-

Prepared on Australian Accounting Standards basis.

**Table 3.2.2: Budgeted departmental balance sheet
(as at 30 June)**

	Estimated actual 2007-08 \$'000	Budget estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
ASSETS					
Financial assets					
Cash and equivalents	647	647	647	647	300
Trade and other Receivables	591	591	591	1,831	100
Investments	6,957	8,036	9,346	9,346	8,652
Other investments	-	-	-	-	100
Total financial assets	8,195	9,274	10,584	11,824	9,152
Non-financial assets					
Land and buildings	12,459	12,320	12,179	12,179	12,302
Infrastructure, plant and equipment	5,802	4,886	3,753	2,513	4,222
Heritage and cultural	6,553	6,536	6,500	6,500	6,939
Inventories	76	76	76	76	86
Intangibles	202	195	195	195	200
Other	53	53	53	53	60
Total non-financial assets	25,145	24,066	22,756	21,516	23,809
Total assets	33,340	33,340	33,340	33,340	32,961
LIABILITIES					
Provisions					
Employees	1,708	1,708	1,708	1,708	1,709
Total provisions	1,708	1,708	1,708	1,708	1,709
Payables					
Suppliers	410	410	410	410	410
Other	380	380	380	380	-
Total payables	790	790	790	790	410
Total liabilities	2,498	2,498	2,498	2,498	2,119
Net assets	30,842	30,842	30,842	30,842	30,842
EQUITY*					
Parent entity interest					
Contributed equity	3,179	3,179	3,179	3,179	3,179
Reserves	9,966	9,966	9,966	9,966	9,966
Retained surpluses or accumulated deficits	17,697	17,697	17,697	17,697	17,697
Total parent entity interest	30,842	30,842	30,842	30,842	30,842
Total equity	30,842	30,842	30,842	30,842	30,842
Current assets	8,271	9,350	10,660	11,900	9,238
Non-current assets	25,069	23,990	22,680	21,440	23,723
Current liabilities	1,900	1,900	1,900	1,900	1,521
Non-current liabilities	598	598	598	598	598

*Note: 'Equity' is the residual interest in assets after deduction of liabilities.
Prepared on Australian Accounting Standards basis.

**Table 3.2.3: Budgeted departmental statement of cash flows
(for the period ended 30 June)**

	Estimated actual 2007-08 \$'000	Budget estimate 2008-09 \$'000	Forward estimate 2009-10 \$'000	Forward estimate 2010-11 \$'000	Forward estimate 2011-12 \$'000
OPERATING ACTIVITIES					
Cash received					
Goods and services	1,609	1,909	1,909	1,909	1,663
Appropriations	11,801	11,918	12,231	11,571	9,495
Interest	345	406	472	472	460
Other	600	700	700	700	700
Total cash received	14,355	14,933	15,312	14,652	12,318
Cash used					
Employees	7,004	7,808	8,091	8,518	5,351
Suppliers	2,857	2,376	2,385	2,395	3,880
Grants	700	700	700	700	600
Total cash used	10,561	10,884	11,176	11,613	9,831
Net cash from operating activities	3,794	4,049	4,136	3,039	2,487
INVESTING ACTIVITIES					
Cash received					
Proceeds from sales of property, plant and equipment	70	-	-	-	-
Total cash received	70	-	-	-	-
Cash used					
Purchase of property, plant and equipment	143	150	100	438	700
Investments	2,559	2,820	2,726	2,601	2,728
Total cash used	2,702	2,970	2,826	3,039	3,428
Net cash from or (used by) investing activities	(2,632)	(2,970)	(2,826)	(3,039)	(3,428)
FINANCING ACTIVITIES					
Net increase or (decrease) in cash held					
	1,162	1,079	1,310	-	(941)
Cash at the beginning of the reporting period	6,442	7,604	8,683	9,993	9,993
Cash at the end of the reporting period	7,604	8,683	9,993	9,993	9,052

Prepared on Australian Accounting Standards basis.

Table 3.2.4: Departmental statement of changes in equity — summary of movement (Budget year 2008-09)

	Retained earnings	Asset revaluation reserve	Other reserves	Contributed equity/capital	Total equity
	\$'000	\$'000	\$'000	\$'000	\$'000
Opening balance as at 1 July 2008					
Balance carried forward from previous period	17,697	9,966		3,179	30,842
Adjusted opening balance	17,697	9,966		3,179	30,842
Estimated closing balance as at 30 June 2009	17,697	9,966		3,179	30,842

Prepared on Australian Accounting Standards basis.

Table 3.2.5: Schedule of budgeted income and expenses administered on behalf of Government (for the period ended 30 June)

AIATSIS has no administered funds therefore Table 3.2.5 is not presented.

Table 3.2.6: Schedule of budgeted assets and liabilities administered on behalf of Government (as at 30 June)

AIATSIS has no administered funds therefore Table 3.2.6 is not presented.

Table 3.2.7: Schedule of budgeted administered cash flows (for the period ended 30 June)

AIATSIS has no administered funds therefore Table 3.2.7 is not presented.

3.2.4 Notes to the financial statements

The movements within the financial statements reflect a steady as she goes with very little movement in either liabilities or equity. The most significant movement is that of Investments held in term deposits. This is expected to increase significantly over the next three years when there will be a slight decrease following the downsizing due to Digitisation staff reduction and an increase in the number of assets to be replenished.